



## EXTERNAL

**Post: Lead Teacher of Maths**

**Hours of Work: Permanent, Full Time, All Year Round**

**Salary: MPS/UPS**

**We are a Nottingham City Free School with passion and dedication shining down every newly built hallway. We have fantastic opportunities for you to imprint the founding footsteps into our brand-new specialist classrooms, Science labs, and DT workshops that give you a magnificent learning environment to excite and inspire our local community.**

We are looking for an enthusiastic and passionate Lead Teacher of Maths with the ability to teach inspirational and engaging lessons to our students. You will be joining a high-performing team of 7, in a department with strong links and development opportunities with the Maths Hub.

For a more in depth look at our Academy and the role, please see the attached School Brochure.

The successful applicant will have the opportunity to work closely with the Head of Department, SLT and colleagues from across the Trust, so a desire to collaborate is welcomed. Equally as important will be the aspiration to be part of our visionary staff team and growing school community. We are looking for teachers who have the ambition to shape the school into an outstanding provider. Candidates should consider the school's ethos and values to ensure these align with their own. This is an exciting time to join Bluecoat Trent as we design the curriculum for our first Key Stage 4 cohort and implement this in our brand new, £30 million school premises.

Archway Learning Trust, previously Bluecoat Academies Trust was formed in April 2014 as a result of the very long and successful history of Bluecoat Academy. The Trust now comprises 11 Academies across Nottinghamshire and Derbyshire, and currently going through a period of growth with 5 more schools scheduled to join across 2025 and 2026 – this is a very exciting time to join us!

In return for your passion and commitment to the Academy, our benefits package has been put together with our Teachers and Staff in mind. You will have access to:

- Archway benefits - including shopping discounts and competitions with the Blue Light Card
- A free and confidential employee assistance programme offering counselling and advice
- Access to Teachers' Pensions
- Access to discounted travel schemes
- Cycle to work scheme
- Comprehensive training and support
- Opportunities to develop new skills and progress your career
- Eye care voucher scheme
- Free flu vaccine
- Access to e-learning and development

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post is subject to the satisfactory completion of an enhanced DBS check, Barred List check, the receipt of satisfactory references, online searches and any other statutory checks that are required for the post. We are an equal opportunities employer.

For more information about Archway Learning Trust and the vacancy, please visit [www.archwaytrust.co.uk/vacancies](http://www.archwaytrust.co.uk/vacancies). To apply for the role click apply which will take you to the

application form for the post. We would encourage you to refer to the job description and person specification, demonstrating your suitability for the role.

**Closing Date: 28<sup>th</sup> April 2025**

**Interview Date: 30<sup>th</sup> April 2025**

## Job Description

<b>POST TITLE:</b>	TEACHER OF MATHS
<b>GRADE:</b>	MPS/UPS
<b>MAIN PURPOSE:</b>	Teaching Promoting the highest standards of behaviour in order to promote a calm working environment in the Academy, and to create an atmosphere conducive to learning.
<b>RESPONSIBLE TO:</b>	Head of Maths/ Principal/ SLT
<b>RELATIONSHIPS WITH:</b>	Senior Leadership Team Heads of Department and Lead Teachers Year Leaders SENDCo / Teaching Assistants Support Staff Other teachers Parents Local community and educational providers

### JOB PURPOSE

Each teacher is responsible for all aspects of teaching and learning for those classes and students assigned to them. This involves the organisation and administration of classes, the preparation of lesson plans and teaching within faculty guidelines and schemes of work. Each member of staff has a responsibility to promote high quality throughout their work and that of the faculty, Academy and Trust as a whole. In particular it is important to maintain high standards of achievement and to encourage all students to fulfil their potential through effective teaching and high expectations.

In teaching at Archway Learning Trust importance is attached to:

- Team work
- Open consultation and participation in decision making
- Good communication
- A mutually supportive approach - sharing responsibility, success and problems
- Exercising positive leadership with students
- Maintaining high personal and professional standards
- Being forward looking and anticipating change

### GENERAL RESPONSIBILITIES

1. Support the overall Christian ethos of the Trust.
2. Be aware of and comply with Trust policies and procedures including but not exhaustive of:

- Acceptable Use of IT Policy
  - Code of Conduct
  - Extremism & Radicalisation Policy
  - Health, Safety and Security Policy & Guidance
  - Keeping Children Safe in Education (Part 1) Guidance
  - Safeguarding Policy and Training Slides
  - Whistleblowing Policy
  - IT Pack including Acceptable Use Statement
  - Health, Wellbeing and Benefits Policy
  - Finance Policy
3. Be aware of and support difference and ensure equal opportunities for all.
  4. Contribute to the overall aims of the Trust and Academy Improvement Plans
  5. To develop and implement own professional development and skills
  6. To behave in a manner that is professional, friendly, fair with students and colleagues demonstrating and role modelling politeness and respectfulness
  7. To demonstrate an excellent record of attendance and punctuality.
  8. Work cooperatively as part of the Trust wide staff team
  9. Undertaking any other duties, which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined.
  10. Teach students of the full range of age and ability;
  11. Contribute to the development of the Department's curriculum;
  12. Attend and contribute to school assemblies, as applicable;
  13. Follow Academy and departmental procedures on assessment, recording and reporting, including communication with parents at consultation evenings;
  14. Take part in departmental activities such as field trips;
  15. Undertake such departmental responsibilities as are delegated by the Head of Maths/ Assistant Principal;
  16. Act as form tutor to a group of students;
  17. Carry out a share of supervisory duties in accordance with published rotas;
  18. Set and mark home learning in accordance with Academy and departmental policies;
  19. Participate in meetings with colleagues and/or parents/carers with regard to the above responsibilities.

These tasks and accountabilities are intended to be a guide to the range and level of work expected of the post holder. This is not an exhaustive list of all tasks that may fall to the post holder and employees will be required to undertake any duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined.

## TEACHER RESPONSIBILITIES

- 11) Have a thorough and up to date knowledge of their subject(s) and should take account of wider curriculum developments that are relevant to their work;
- 11) Consistently and effectively plan lessons and sequences of lessons to meet students' individual learning needs, including students with special educational needs, and gifted or talented students. They should be aware of, and take proper account of the strategies agreed in IEPs (Individual Education Plans) and IBPs (Individual Behaviour Plans);
- 11) Keep an attendance register of students in every lesson and following up absence when necessary;
- 11) Consistently and effectively use a range of appropriate strategies for teaching and classroom management;

- 11) Consistently and effectively use information about prior attainment to set well-grounded expectations for students, and monitor progress to give clear and constructive feedback;
- 11) Be able to make use of the performance data available in the Academy in order to determine how much progress their students are making;
- 11) Take responsibility for their own professional development and use the outcomes to improve their teaching and students' learning;
- 11) Make an active contribution to implementing the policies and aspirations of the Academy and Trust;
- 11) Be effective professionals who challenge and support all students to do their best;
- 11) Set and maintain high expectations for student behaviour;
- 11) Set a good example to students, for example in terms of appropriate dress, standards of punctuality and attendance;

### GENERAL NOTES

- 3) The aforementioned responsibilities are subject to the general duties and responsibilities contained in the School Teachers' Pay and Conditions Document and the Conditions of Service ("Burgundy Book") and are additional to the general duties and responsibilities of a Teacher;
- 3) These accountabilities do not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed;
- 3) These accountabilities are not necessarily a comprehensive definition of the post. It will be reviewed at least once per year and it may be subject to modification or amendment at any time after consultation with the holder of the post.

### STAFF CONDUCT

- All employees are expected to familiarise themselves and follow the Trust vision and ethos during their working lives with Archway Learning Trust.
- We are professional people and expect professional conduct (behaviour and language) based on mutual respect, good manners, politeness and common courtesies for all members of our community. We expect that at all times employees behave in a manner that role models positive behaviours for our students to follow.
- Physical violence, verbal abuse and swearing are unacceptable and not tolerated.
- Employees are expected to maintain a professional relationship with students.
- Staff will be fully supported by the Trust at all times in carrying out the behaviour policy.

### DRESS CODE

- The Trust expect staff to wear professional business dress mirroring our high expectations of our student dress code.
- Some functions within the Trust are required to wear uniform that will be supplied by the Trust.

### PERSONAL SPECIFICATION – TEACHER OF MATHS

	<u>Essential</u>	<u>Desirable</u>
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<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Relevant 'A' Levels (or equivalent) and degree;</li> <li>• Qualified Teacher Status.</li> </ul>	<ul style="list-style-type: none"> <li>• Good honours degree (2:1 or better);</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Relevant teaching experience or teaching practice;</li> <li>• Experience of working with students of a wide range of abilities.</li> </ul>	<ul style="list-style-type: none"> <li>• Currently working or training in UK secondary school or FE College;</li> <li>• Relevant 'life experience' e.g. time working in business or industry.</li> </ul>
<b>Knowledge and understanding</b>	<ul style="list-style-type: none"> <li>• An understanding of current educational developments and a clear grasp of issues relating to education in general and their subject specialism(s);</li> <li>• The theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies);</li> <li>• Statutory National Curriculum requirements at the appropriate key stage;</li> <li>• The monitoring, assessment, recording and reporting of pupils' progress;</li> <li>• The statutory requirements of legislation concerning Equal Opportunities, Health &amp; Safety, SEN and Child Protection;</li> <li>• The positive links necessary within the Academy and with all its stakeholders;</li> <li>• Effective teaching and learning styles.</li> </ul>	<ul style="list-style-type: none"> <li>• The integration of ICT into Maths;</li> <li>• Raising achievement in Maths;</li> <li>• EAL.</li> </ul>
<b>Skills and Abilities</b>	<ul style="list-style-type: none"> <li>• Ability to use innovative, active teaching methods;</li> <li>• Ability to use ICT as a learning/admin tool;</li> <li>• An ability to work in collaborative partnership with the full range of people associated with the Trust - staff, parents, governors, community, business, Diocese and LA;</li> <li>• Effective communication skills, written and verbal;</li> <li>• Good organisational skills;</li> <li>• Ability to work with students with special needs or who are Gifted and Talented.</li> </ul>	<ul style="list-style-type: none"> <li>• Commitment to offering effective extra-curricular activities.</li> </ul>
<b>Personal Characteristics</b>	<ul style="list-style-type: none"> <li>• An empathy for children from a wide variety of social and cultural backgrounds;</li> <li>• Ability to support the important Christian values of the Trust;</li> </ul>	

	<ul style="list-style-type: none"><li>• A willingness to work hard with enthusiasm and vision;</li><li>• Tact and sensitivity;</li><li>• Integrity and good judgement;</li><li>• Confidence, independence and flexibility;</li><li>• Able to motivate self and others;</li><li>• Calm under pressure.</li></ul>	
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