

JOB DESCRIPTION, WITH TLR

Post: Lead Teacher of Social Sciences (Psychology/Sociology)

Job Purpose:

- To support the Head of Humanities in facilitating joint practice to ensure all teaching is Good or better
- To support teachers of Humanities in continuing to raise achievement to ensure that all students achieve their expected levels of progress
- To support the Head of Humanities in the appraisal process within Humanities
- To support the Head of Humanities in the leadership and development of Humanities
- to lead the team in the creation and delivery of a rigorous curriculum through long, medium and short term planning that is, challenging and personalised.
- to use research and evidence to make choices about curriculum design.
- to lead and manage the process of curriculum development for the whole department and change so as to ensure the continued relevance to the needs of students, examining and awarding bodies.
- to contribute to system wide improvements in psychology/sociology teaching across the Arthur Terry Learning Partnership (ATLP) and beyond.
- to organise and participate in exciting and motivating trips and events that enhance cultural capital and move learning forward.
- to keep abreast of national developments in the subject area, teaching practice and methodology.
- to actively monitor and respond to curriculum development and initiatives at national, regional and local levels.
- to lead on the appraisal process within psychology/sociology
- to work in partnership with the Head of Faculty in the cycle of planning, implementation, review and evaluation of the Department Team Development Plan.
- to work with the Senior Leadership Team and Head of Faculty to investigate the running of sociology as an option at KS4.

Line Manager: Head of Humanities

Disclosure Level: Disclosure Barring Service - Enhanced Certificate.

What you will do:

- implement and deliver an appropriately broad, balanced, relevant and differentiated psychology/sociology curriculum
- coach and mentor teachers and support staff
- line manage members of the psychology/sociology department
- quality assure the provision in psychology/sociology, developing learning and teaching
- share best practice with other leaders of psychology/sociology from ATLP and wider networks
- continue to raise the level of attainment and progress in sociology and psychology
- monitor and identify underachieving pupils from performance data, and plan for their improvement.
- a strategic leadership role as part of the ATLP Middle Leadership Group, contributing to developing the school and its policies.
- work closely with the Faculty Lead to ensure staff development needs are identified and appropriate training and support is provided.
- attend and participate in open evenings and pupil performance meetings
- participate in staff training and development (including continuing professional development and engaging fully in the Instructional Coaching process)
- uphold the Academy's behaviour code and uniform regulations
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Line Management responsibilities within Humanities

- To support the Head of Humanities in monitoring the effectiveness and impact of Appraisal arrangements within the curriculum area.
- To monitor and evaluate the contribution and impact of staff, in Humanities, to school improvement.
- To coordinate and monitor the deployment of teachers, support staff and other adults to ensure their effective contribution to students' learning.
- Take initial responsibility for the pastoral care and welfare of staff members.

Accountability for leading, managing and developing Science

- To identify relevant school improvement issues in liaison with Head of Humanities.
- To contribute to self-evaluation, using quality assurance as a central tool for department improvement and raising student achievement.
- To work with the Head of Humanities in producing action/improvement plans to respond to findings from observations, sampling, checking and student voice and to align with School Development Plan (Quality Assurance).
- To contribute to Continuing Professional Development needs and opportunities of all staff within Humanities. Contribute to aspects of professional development in the school.
- To support the Head of Humanities in ensuring approaches to learning and teaching, lesson planning, home learning, marking, recording and reporting procedures are consistent and up to date in line with whole school policy.

Impact on the educational progress of students beyond assigned students.

In conjunction with the Head of Humanities:

- To monitor and evaluate assessment data across the faculty to identify trends in student performance and progress, and issues for development in Humanities.
- To ensure rapid rates of progress for all students including key groups.
- To promote high expectations of students, identify appropriate progress and attainment targets and ensure that they are met.
- To monitor student standards and achievement against annual targets with a focus on inclusion, particularly for vulnerable groups – EAL, G&T, SEN, LAC and gender differentiation.
- To monitor student progress by prior attainment (LAP, MAP, HAP).
- To use data to identify exceptional performance and underachievement.
- To identify groups requiring strategies for intervention.
- To monitor planning, curriculum coverage and learning outcomes.
- To provide curriculum vision and identify areas for curriculum development.
- To define and implement intervention strategies to address issues for development.
- To support staff in planning and implementing strategies to achieve student progress target levels and objectives.
- To review impact of strategies and prepare reports on the effectiveness of intervention strategies.

Leading, developing and enhancing the teaching practice of other staff.

- To progress personal expertise and share this with other staff.
- To act as a role model of good classroom practice for other staff, modelling effective strategies for them.
- To evaluate the quality of teaching for identified teachers and/or within Humanities and put support in place to improve teachers' practice, using all available strategies to ensure all teaching is at least Good.

Knowledge and Skills

The Lead Teacher of Social Sciences (Psychology/Sociology) should demonstrate secure knowledge and understanding of:

- school improvement and effectiveness strategies including the process of school self-evaluation and systems for quality assurance and improvement planning within Science;
- principles and practices in relation to managing and leading learning and teaching, people, policy and planning, resources and finance;
- the application of information and communications technology (ICT) to learning, teaching and management of the subject area(s);

Roles and responsibilities

Generic Role:

- To alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved.
- To follow school procedures with regard to Child Protection issues.
- To play a positive part in the life of the school community, to support its distinctive purpose and ethos and to encourage other staff, students to follow this example.
- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support curriculum area(s) as appropriate.
- To monitor and support the overall progress and development of students as a Form Tutor.
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- To contribute to raising standards of student attainment.
- To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.
- To ensure the effective/efficient deployment of classroom support.
- To work as a member of a designated team(s) and to contribute positively to effective working relations within the school.
- To provide information for student references.
- Be responsible for promoting and safeguarding the welfare of children and young people (responsible for or who in contact with).
- To communicate effectively with the parents/carers of students as appropriate.
- Where appropriate, to communicate and co-operate with persons or bodies outside the school.
- To take part in liaison activities such as Open Evenings, Parents' Evenings and Intake Days liaison events with partner schools.
- To undertake regular liaison with Teaching Assistants and other classroom support staff to share plans, resources and identify student needs.
- To contribute to the preparation of Progress Files and other reports.
- To undertake any other duty as specified by School Teachers' Pay and Conditions Document [STPCD] not mentioned in the above.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Post subject to Enhanced Disclosure Barring Service Disclosure. The ATLP is an equal opportunities employer.

Signed:

Date
