



# Malton School

A Specialist Science School



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**Lead Teaching Assistant**

**Information for Applicants**

May 2023

Dear Applicant,

Thank you for your interest in the post of Lead Teaching Assistant at Malton School. This document aims to give you some information about the school and the application procedure.

Malton School serves a wide rural area of Central Ryedale, as well as the town of Malton itself. We currently have 1031 students on roll, including 225 in the Sixth Form; there are 54 teaching staff and 74 support staff. We are fully comprehensive. Our staff student relationships are excellent. Behaviour is extremely good. Most of our students move on to university and many of them to Russell Group universities. We offer a very happy and supportive community in which colleagues can further develop their career. The school is over-subscribed. We currently have 5 forms across all year groups.

We are seeking to a Lead Teaching Assistant to lead a committed team of Teaching Assistants, working alongside the Assistant SENCO and under the direction of the Head of Inclusion.

The school operates an iPad for Learning scheme. Every member of staff has an iPad as well as a laptop and all students have an iPad.

The school is a member of the Red Kite Teaching School Alliance, a group of high achieving Yorkshire schools (including Harrogate Grammar School, Prince Henry's Grammar School, Ilkley Grammar School, Rossett School and Roundhay School). We share staff development programmes and opportunities within the alliance, including leadership development and support for newly qualified teachers.

I hope you will be interested in this post and I look forward to reading your application.

Yours sincerely,

Rob Williams  
Headteacher

## **Benefits of working at Malton School**

The school prides itself in being a supportive employer, offering favourable terms and conditions to facilitate outstanding teaching and learning. Some of the main additional benefits of working at Malton School include:

- A strong bespoke staff development programme for all staff.
- Membership of the Red Kite Teaching School Alliance.
- Apple Distinguished School; every member of the SEN team has an iPad
- Opportunity to take on additional responsibilities if desired (such as leading a Personal Development Activity).
- Employee Assistance Programme with direct access to wellbeing services and support.

Malton School is committed to safeguarding and promoting the welfare of students and young people and expects all staff to share this commitment.

## **The SEN Department**

Malton School provides a caring environment whilst inspiring students to fulfil their potential. Our department has a dedicated Learning Support area and works from this base with staff and students throughout the school. We work to enable students with additional educational needs to access both the academic and social aspects of school life. The team works with students with a range of learning needs as well as supporting students with social and emotional needs. Students with SEN present a diverse range of challenges, abilities, skills and interests; therefore, we value staff who are genuinely interested in students and can engage with them as well as supporting their academic progress. Students are encouraged to see their learning needs within the broader picture of themselves as a learner rather than as a defining characteristic or limitation. We encourage students to become independent whilst feeling confident about accessing support when it is needed, with a view to equipping them for future study or employment.

## **The School Curriculum**

We operate a four-period day within a ten-day cycle. Each lesson is 75 minutes long. Students have 26 hours curriculum time each week.

### **Key Stage 3**

Students are placed in mixed-ability form groups. In Years 8 and 9 setting is for Science, Maths and the group of subjects English, Geography, History, Modern Languages and Religious Education.

### **Key Stage 4**

English (including Literature) Maths, Double Science, Religious Studies, Citizenship, and Physical Education are compulsory. Students then choose four further options subjects (10% of curriculum time each). GCSE General Studies is available as an additional entry in Y11.

### **Key Stage 5**

Advanced Level courses are currently taught in Art, Biology, Business Studies, Chemistry, Computing, Design Technology, English Literature, French, General Studies, Geography, Food, Nutrition & Health, History, Maths, Maths (Further), Music, Philosophy and Belief, Physics, Physical Education, Psychology and Sociology.

Re-sit GCSE courses are also offered in English and Maths, together with an open access provision for IT skills acquisition.

### **Personal Development Activity**

One hour per week is devoted to personal skills development. Staff offer nearly 40 different courses. Students choose a different course each term. The scheme is focused on character education and the development of the whole child. New members of staff would be expected to contribute to this programme either by supporting a SEN student in their activity, jointly or independently leading an activity.

### **Citizenship**

Citizenship is taught to all in Years 7 to 9 for one period per fortnight, and to those in Years 10 and 11 for two periods per fortnight. This builds on a well-established programme of Personal & Social Education, complementing tutorial work and linking into the Careers programme.

### **Academic Structure**

The academic work of the School is structured in Faculties. Each Faculty is led by a Faculty Leader and an Assistant Faculty Leader.

In-service training is managed in consultation with Faculty Leaders. Funding for books and equipment is derived from a formula which takes account of the numbers and ages of students as well as the nature of the subject. Faculties are also able to bid annually for additional funding from the School budget, the Endowment, and the PTA.

### **Pastoral Structure**

Each Key Stage is led by a Head of School and an Assistant Head of School. There are currently four Form Tutors in Years 8, 10 and 11 and five Form Tutors in Years 7, 9 and Sixth Form. The school is oversubscribed and moving to five forms across all year groups.

### **The School Site**

We are fortunate to enjoy a large site on the edge of Malton with views of both the North York Moors and the Yorkshire Wolds. The sports field accommodates three hockey, four football, one rugby pitch, one cricket pitch and an athletics track as well as 7 hard court tennis courts / netball courts. Staff can use our sports facilities in the excellent sports centre. There is plenty of parking space for staff.

Malton School was founded in 1547, becoming a comprehensive school in 1971 with the merger of the original grammar school and the neighbouring county modern. The two buildings, known as East and West Wings, date from 1911 and 1958. As far as possible subject departments are housed in one wing. Most members of staff are based permanently in one room.

We opened a new Science block with four new laboratories in 2004 on becoming a specialist Science School, resulting in a total of eight laboratories and associated preparation rooms. Our Food Technology rooms were totally re-furnished in 2011. In February 2011 Archbishop Sentamu opened a community sports centre and full-sized, floodlit, astroturf pitch on the school site, providing us with the best P.E. facilities in the area. A new dance and drama studio was opened in September 2013. Fully refurbished DT rooms opened in September 2016.

**School data**

Address: Malton School  
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MALTON  
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YO17 7NH

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Email: [admin@maltonschool.org](mailto:admin@maltonschool.org)  
Website: [www.maltonschool.org](http://www.maltonschool.org)

Chair of Governors: Rod Anson c/o Malton School

Clerk to the Governors: Helen Lowdell  
Malton School

Corporate Director of Education: Stuart Carlton  
County Hall  
NORTHALLERTON  
North Yorkshire  
DL7 8AE  
Telephone: 0845 034 9494

**Application**

You are invited to submit an application for the post of Lead Teaching Assistant at Malton School and to support your application with a letter.

Completed application form and supporting letter should be emailed to Claire Hardware ([cmh@maltonschool.org](mailto:cmh@maltonschool.org)) Heads PA, HR & Admin Manager, by Midnight on Sunday 4<sup>th</sup> June 2023. Your application will be acknowledged. Interviews are planned for week commencing 5<sup>th</sup> June 2023. If you have not heard from us by then you should assume that your application has been unsuccessful on this occasion.

Thank you for your interest in the post of Lead Teaching Assistant. If you have any questions please do not hesitate to contact Claire Hardware on the email above.

*Malton School is committed to safeguarding and promoting the welfare of its students. All staff must have enhanced DBS Clearance and are expected to adhere to safe working practices.*