# Person Specification

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| **Job Title** | **Leader of Key Stage 5 English**  |
| **School** | **Seven Kings School** | **Salary Range** | **MPS/UPR & TLR 2A** |
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| **Selection Criteria** |
| **Education and Qualifications:*** Degree status and DCSF recognised qualification
* Qualified Teacher status
* Experience, specialist knowledge and qualifications to inform leadership across the range of Post 16 English options on offer at Seven Kings School
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| **Experience and Training:*** Experience and a successful track record of teaching English in a substantive post, up to an including Key Stage 5
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| **Knowledge, understanding and skills:*** An understanding of issues related to the promotion of effective learning and teaching
* A good knowledge and understanding of current curriculum developments
* Knowledge of current assessment and target setting practices
* Good ICT skills and a good awareness of the role of ICT in supporting learning and teaching and raising achievement
* Knowledge and understanding of strategies to promote positive behaviour, discipline and social inclusion
* Ability as an effective classroom practitioner
* A high level of literacy and numeracy skills
* Good verbal and written communication skills
* Excellent organisation skills
* The ability to work independently and as part of a team
* The potential to lead others as part of a team with effective delegation skills
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| **Personal qualities:*** Excellent inter-personal skills. Evidence of good relationships with students, parents and colleagues
* Unconditional positive regard for **all** young people
* An enthusiasm for the post and ability to motivate and inspire pupils, staff, parents / carers and Governors
* A high level of commitment to the school and its continuing development
* Flexibility and the ability to balance priorities and absorb pressure
* An ability to manage own workload and that of others to allow an appropriate work/life balance
* Evidence of good relationships with students, parents and colleagues
* Ability to delegate duties, agreeing priorities and deadlines
* Excellent time management skills
* Integrity, reliability and the ability to maintain confidentiality
* Be a role model of exemplary practice
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| **General:*** Be aware of and comply with policies and procedures relating to safeguarding and promoting the welfare of children, health, safety and security, confidentiality and data protection
* To demonstrate an understanding of and commitment to equal opportunities and diversity and to the standards of customer care
* Be responsible for own health and safety as well as that of colleagues, students and the public
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