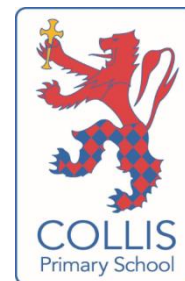


COLLIS PRIMARY SCHOOL

JOB DESCRIPTION



Post: Leader of Learning

Support across Nursery to Year 6

Salary Scale: Leadership Scale – L1-L5 (salary negotiable for exceptional candidate)

Employment Status: Permanent Full Time

Responsible to: Head Teacher/Lead Assistant Head

Effective from: September 2021

The Post

This new position will involve working as part of the Leadership Team to further develop outstanding teaching and learning across the school. The post will focus on implementing the key school improvement priorities – as outlined in the school improvement plan.

The Key Tasks

Leader of Learning
Excellent Practitioner (Outstanding Teacher across all primary phases) Model and lead outstanding practice in maths mastery teaching Non-Class based but teaches some groups and possibly some PPA session(s) Member of the SLT
Strategic Lead Focused school improvement priorities Developing and supporting T&L (with a maths focus) across the school
Communicating to class teachers Working closely with Lead Assistant Head for School Improvement
Overview and Developer of teaching/coaching and CPD Researching, promoting and sharing excellent pedagogy
Appraisal Part of the appraisal team
Assessment Supporting the Lead Assistant Heads as directed
Well-being of Children Member of the Leadership Team Supporting and Monitoring – classrooms/planning/marking Communicating to the team Flexible and supportive member of the leadership team

Strategic Direction and Development of the School

- Work with the Senior Leadership Team to contribute to a strategic view for the school in its community and analyse and plan for its future needs and further development within the local, national and international context
- Actively support all decisions of the Head Teacher and Governing Body
- Support the Lead Assistant Head for School Improvement with the process of leading teaching and learning

Teaching and Learning

- Further develop teaching and learning across the school
- Work to sustain and develop the school's high expectations and excellent practice in teaching and learning throughout the school
- Model outstanding practice and work with teachers to develop their own skills
- Monitor and evaluate the quality of teaching and standards of pupils' achievement. Identify and set targets for improvement
- Teach classes or groups of children as required including occasional cover support
- Support the work of the school as a National Support School (this may include leading the occasional inset session)

Curriculum

- Support curriculum policies and curriculum coordinators
- Support the Leadership Team with monitoring of planning, scrutiny of children's work and identifying areas for improvement

Assessment

- Support the Leadership Team working with curriculum coordinators on identified areas of improvement

Leading and Managing Staff

- Support appraisal as directed
- Coach and mentor members of staff as required
- Identify relevant courses and training for staff
- Read, promote and implement the selected Education Endowment Foundation Research

Communication

- Support the Leadership Team in developing and maintaining an efficient and effective network of communications both externally and internally

Pastoral Care and Behaviour

- Support the pastoral care and behaviour of all pupils
- Work with staff and parents to develop strategies for improving behaviour for learning
- Communicate with parents and pupils in relation to this

Safeguarding

- Liaise with the designated safeguarding leads in fulfilling duties relating to child protection and safeguarding

Specific Duties

- Participate fully in the life of the school
- Play a full and active part in shaping the school ethos
- Support the Leadership Team and Governing Body in accounting for the efficiency and effectiveness of the school to all relevant stakeholders
- Assist the school with the management of the children at lunchtimes
- Lead assemblies as required
- On a rota basis attend relevant meetings connected to school leadership (Governance, parent association, etc.)
- Undertake additional, reasonable activities that the Head Teacher and Governing Body may, from time to time, require

The key tasks of a member of the Leadership Team is to ensure there is a positive ethos, which reflects the school's on-going commitment to outstanding achievement, teaching and learning and good relationships with pupils, staff, parents, governors and the local community.

Will be committed to safeguarding and the welfare of all children in a nurturing and inclusive environment, where high expectations and good behaviour underpin the school's vision for children to learn and achieve.

The post is subject to the current conditions of employment for teachers on the Leadership Scale contained in the School Teacher's Pay and Condition Document, the School Standards Framework Act, the required standards for Qualified Teacher Status and other legislation.

Safeguarding Statement

The school is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share in this commitment. The successful applicant will be required to undertake an Enhanced Disclosure via the DBS.