



The Piggott School

Job Description

Job Title:	Learning and Wellbeing Mentor for KS5
Responsible to:	Head of Sixth Form
Salary Grade:	5
	25 - 37 hours per week
	Term time only (not including INSET days)

Key purpose:

The Learning and Wellbeing Mentor will work in partnership with the wider pastoral team to provide Sixth Form students with appropriate support in school.

Focusing on positive and effective working relationships with students, the Learning and Wellbeing Mentor will contribute to the outstanding practice already in place within the school. A proactive approach to the role will support the team in ensuring an efficient, high impact and first-class experience for all members of the school community. Promoting effective communication between all stakeholders is central to the success of this pupil-facing role and the successful candidate will be part of a growing and dynamic team.

Main Duties and Responsibilities for Learning and Wellbeing Mentor:

1. To provide pastoral care and guidance to Sixth Form students, liaising with the wider pastoral team, parents and subject staff accordingly to support the needs of the students.
2. To provide supervision and leadership in the study area and common room to ensure a productive working environment for students during independent study time.
3. To work in partnership with the pastoral teams to ensure students receive appropriate signposting to relevant pathways or services.
4. Working closely with the Pastoral Support Assistant, to monitor systems and support the emotional wellbeing of all pupils.
5. Working closely with the Raising Standards lead, to support the bespoke provision for students requiring additional support.
6. To motivate and inspire students to develop their skills in resilience and improve their confidence.

7. To actively promote and model the safeguarding principles of the school and ensure inclusion for all.
8. To contribute to a safe and challenging environment which motivates students to work hard and develop mutual respect for all members of the school community, upholding the school values.
9. To support the daily running of the Sixth Form, providing organisational help when required.
10. To attend and participate in regular meetings with the wider pastoral teams and staff body when required.
11. To occasionally escort and supervise students on educational visits and out of school activities.
12. To supervise groups of students at break and lunchtimes as required.
13. To supervise the study areas as required
14. To always ensure confidentiality adhering to the Data Protection Act, KCSIE and other relevant legal requirements.
15. Other duties as deemed appropriate by the Headteacher

Whilst every effort has been made to explain the accountabilities of this post, each individual task undertaken may not be identified.

This job description is current, but following consultation, may be changed by the Headteacher to reflect or anticipate changes in the job which are commensurate with the salary and job title.

Job description review history: June 2024