



## Greenwood Primary School Person Specification Learning Behaviour Mentor (Primary) (JE: 2625)

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<b>Job title:</b>	Learning Behaviour Mentor (Primary)	<b>Ealing GLPC Grade:</b>	Scale 6
<b>School:</b>	Greenwood Primary School	<b>Post No:</b>	
<b>Line manager:</b>	The Headteacher or nominated senior leader		
<b>Supervisory responsibility:</b>	None		
<b>Hours:</b>	8.45 – 3.45		

*This form lists the essential requirements needed in order to do the job. Applicants will be short-listed solely on them meeting these requirements.*

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### Essential Requirements

#### *Education and Experience*

- a) A good level of literacy and numeracy skills with at least a qualification at GCSE grade C, NVQ Level 2, or equivalent.
- b) Evidence of continuing and relevant professional development.
- c) Be up to date with current practice relevant to the role e.g. Every Child Matters, Children in need 0-19 SAFE Service and Extended Schools.
- d) To have previous successful experience in working with young people on an individual and group basis in supporting their learning and development.

#### *Knowledge, Skills and Abilities*

- e) Ability to engage constructively with and relate to a wide range of young people and families/carers with different cultural and social backgrounds.
- f) Ability to work effectively with and command the confidence of teaching and senior management within the school.
- g) Working with others the ability assess and review young people and family circumstances and plan appropriate responses, drawing on in school and external advice and expertise where necessary.
- h) Ability to identify potential barriers to learning and jointly engage in strategies to overcome these barriers.
- i) Ability to engage in joint goal setting with the individual child as part of the learning action process.
- j) Ability to work effectively with a wide range of support services.
- k) Demonstrate competence in networking, counselling, facilitating and developing others.
- l) Excellent verbal and written communication skills.
- m) Demonstrate proficiency in use of ICT packages including Microsoft office.
- n) Ability to monitor and evaluate own performance and achievements both quantitative and qualitative.
- o) To be responsible for promoting and safeguarding the welfare of children and young people within the school.

**Generic Person Specification**  
**Learning Mentor (Primary) (JE: 2625)**

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Prepared by:	_____	Date	____/____/____
Agreed by:	_____	Date	____/____/____

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