



Learning Supervisor (with the ability to cover PE lessons)

Term time only (pro rata actual salary £24,619 - £27,622)

Monday – Thursday 8.00am - 4.00pm

Friday 8.00am- 3.30pm

(Start date negotiable)

“Grace Academy Darlaston is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to demonstrate this commitment in every aspect of their work.”

Welcome from Henry Holland

Principal, Grace Academy Darlaston



Thank you for your interest in joining Grace Academy Darlaston, an 11-18 school that serves the community of Darlaston and the surrounding areas in and around Walsall. We are incredibly proud of our Academy and our community. We are proud of our happy students and staff, both of whom work together to achieve excellent results. Our mission is ongoing yet immensely rewarding. We work tirelessly to provide an excellent education for our students, with a focus on high standards and high aspirations.

Whilst our Academy is not a faith school, it does have a unique Christian Ethos based upon our five core values: *Grace, Respect, Integrity, Excellence and Potential*. We strive to uphold these values in all that we do and we are determined that our attitudes and actions reflect these each and every day.

Having recently been awarded the ACE School of Character Quality Mark, we have high standards in all aspects of learning and behaviour and set challenging targets for further career and personal development. We have a focus on learning and fun through a variety of extra-curricular and enrichment clubs, activities, special events and holidays. Our core set of values ensures that every student is given the opportunity to develop into confident, successful and happy young adults, ready to face the future.

We are rated by Ofsted as Good, with strong, focused leadership. The successful applicant will join a friendly, dynamic and supportive academy staff team who are wellbeing focussed. Further development opportunities are provided through internal and external CPD courses and academy training days.

The life in our academy and teamwork is very important to us and we hope you will be able to play a key part in that. We invite you to explore our website, visit our social media pages, and most importantly - come and visit. We look forward to receiving your application.

Henry Holland

Principal - Grace Academy Darlaston



Limitless **POTENTIAL** | Intentional **EXCELLENCE** | Mutual **RESPECT**
Genuine **INTEGRITY** | Amazing **GRACE**

An Introduction - Tove Learning Trust


EMPLOY
OVER
1,700
STAFF


EDUCATE
OVER
11,500
PUPILS

Tove Learning Trust (TLT) is a highly successful multi-academy Trust with primary, secondary and alternative provision schools across the West Midlands, Northamptonshire and Milton Keynes. We are a cross phase trust providing a high-quality education for over 11,000 children between the ages of 4 and 18. Within our family of schools we have four primaries, nine secondaries and two alternative provision schools.

As an employer of choice, we recognise every colleague is an individual, we value diversity, and work as a team to remove barriers to equity. We know that when you are 'the best you', whatever your role is with the Trust, you will transform students' lives.

The Trust is committed to ensuring that all children achieve as highly as possible and we work hard to offer stimulating environments that enable every learner to progress and flourish. We have a small central team and a committed Board of Trustees that are focused on delivering outstanding outcomes.

We aim to have academies that are excellent communities of learning where children thrive on success.

You will have access to a team of school improvement directors specialising in Maths, English, Science, Humanities, EYFS and SEND & Inclusion.

Our outcomes in the vast majority of our schools exceed national expectations and many of our schools are rated Good or better by OFSTED.

Employee Benefits:

- ✓ **Teacher & support staff pension schemes**
- ✓ **Continuous Professional Development (CPD)**
- ✓ **Training School Alliance**
- ✓ **Networking opportunities**
- ✓ **Specsavers Eyecare Voucher**
- ✓ **Flu vaccine**
- ✓ **Employee Assistance Programme (EAP)**
- ✓ **Medicash - Health Cash Plan:**
 - 24/7 GP Appointments & prescription services
 - Dental treatment
 - Optical care
 - Physiotherapy
 - Skinvision - skin health tracker
 - A range of essential healthcare expenses
 - Exclusive discounts on shopping & travel

TOVE LEARNING TRUST SCHOOLS

West Midlands

- Grace Academy Coventry
- Grace Academy Darlaston
- Grace Academy Solihull

Northamptonshire and Milton Keynes

- CE Academy
- Elizabeth Woodville School
- Huxlow Academy
- Knowles Primary School
- Lord Grey Academy
- New Horizons Academy
- Rushden Academy
- Sponne School
- Stantonbury School
- Water Hall Primary School
- Whitefriars Primary School
- Wootton Primary School

Learning Supervisor

Grace Academy Darlaston

Job Description

REPORTING TO:
Assistant Principal

MAIN PURPOSE

We are looking to appoint an innovative and inspirational learning supervisor (with the ability to cover PE lessons), to ensure that the learning of students in the department is maximised for all.

Main Duties

- To support the academy in covering a variety of lessons (including PE)
- To ensure that the learning environment for all students across all subject areas is of a high standard and in line with wider academy expectations

Specific Duties

- To use ICT effectively to support the delivery of lessons as appropriate
- To provide pastoral care, appropriate to the needs of each student and to maintain high standards in accordance with overall Academy policies
- To encourage students to develop positive attitudes to each other, members of staff, their families, the Academy and their environment

- To monitor the academic and social development of students and maintain an efficient record system
- To participate in appropriate meetings
- To participate in our Cultivating Excellence professional development programme
- To show care and concern for all students, members of staff and the Academy environment
- To contribute to the effectiveness of the Academy's organisation
- To carry out any other reasonable duties as directed by the Governors or Principal

Qualifications & Keyskills

- GCSE Grade C or above in English and Mathematics
- Good communication skills
- Good presentation skills



Learning Supervisor

Grace Academy Darlaston

Job Description

Knowledge and Experience

- Experience of working in a secondary educational setting
- Experience of working or delivering PE / sport related lessons
- Evidence of understanding and successful application of behaviour management strategies
- Knows and understands what strategies to use to meet the learning needs of individual students
- Can demonstrate a flair for creating a vision of learning across a range of subjects
- Experience of working effectively as part of a team understanding the roles and responsibility of others and your position within these
- Evidence of ability to identify and address own training and development needs and cooperate to address these
- A clear understanding of and commitment to the development of an ethos based on Christian values and standards in Grace Academy

Skills and Attributes

- Effective oral and written communication skills
- Excellent interpersonal skills both in working relationships with students and in forming effective professional relationships with a wide range of individuals
- Excellent time management skills
- Able to form and maintain appropriate professional relationships and boundaries with students
- Ability to supervise students effectively both in and out of the classroom in line with the behaviour for learning policy
- Ability to organise learning resources and activities
- Ability to deal with sensitive information in a confidential manner
- Ability to work with autonomy
- Excellent organisational skills and ability to work with a high degree of accuracy
- Ability to relate to both adults and students, including students with additional needs
- Have a sense of humour particularly when facing difficult and challenging situations

Other Duties

- To play a full part in the life of the Academy community, to support its distinctive mission and ethos and to encourage and ensure staff and students to follow this example
- To continue personal development as agreed
- To undertake any other duty as specified by Grace Academy Darlaston
- Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified
- Employees will be expected to comply with any reasonable request from a senior leader to undertake work of a similar level that is not specified in this job description
- Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers
- The Academy will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition

Grace Academy Darlaston

Person Specification

Qualifications and Training	Essential	Desirable
Qualified teacher status		✓
Higher level degree		✓
Other qualification or study relevant to the secondary phase		✓

Teaching and leadership experience	Essential	Desirable
Team player	✓	
Have a good understanding of how the learning of students can be maximised in a range of subject areas including PE	✓	
Have very good communication skills	✓	
Be approachable and supportive	✓	
Desire to make a difference to the learning of students	✓	
Be prepared to share knowledge and skills with other staff and encourage them to do the same	✓	
Be positive, open and friendly	✓	

Knowledge and Skills	Essential	Desirable
Have an inclusive approach to all aspects of education	✓	
Have a positive approach to using ICT	✓	

Personal Attributes	Essential	Desirable
Ability to demonstrate sound balanced judgement with decisiveness, flexibility, and integrity.	✓	
Commitment to and belief in equal opportunities and equal values of all students	✓	
Significant evidence of professional integrity and honesty	✓	
Ability to inspire people and build confidence and trust	✓	
Commitment to academic and personal excellence	✓	
Highly effective communicator	✓	
Committed to the highest standards for child protection	✓	
Willingness to develop links with other schools and organisations	✓	
Strong sense of duty and loyalty	✓	
Ability to select appropriate times for humour	✓	

How To Apply/ Recruitment Process

TO APPLY

To apply, please forward a completed application form together with a supporting statement (no more than one side of A4) outlining your suitability for the role. Your statement should outline how you satisfy the qualification and experience elements of the person specification.

For candidates invited to interview, these responses will be explored further, together with the other elements of the person specification.

Please send your completed application by email to GADrecruitment@darlaston.graceacademy.org.uk

All applications will be acknowledged.

THE RECRUITMENT PROCESS

After the closing date, short listing will be conducted by a panel. You will be selected for an interview entirely on the contents of your application form, so please read the job description and person specification carefully before you complete your form.

All candidates invited to interview must bring the following documents:

- Documentary evidence of right to work in the UK
- Documentary evidence of identity that will satisfy DBS requirements
- Documentary proof of current name and address
- Birth certificate and where appropriate any documentation evidencing change of name
- Documents confirming any educational or professional qualifications that are necessary or relevant for the post

Please note that originals of the above are necessary, photocopies or certified copies are not sufficient.

THE CLOSING DATE FOR APPLICATIONS

25.06.2025

SHORTLISTING

27.06.2025

INTERVIEWS

**Week beginning
30.06.2025**

FURTHER INFORMATION

Should you have any queries or issues with the dates outlined above or would like a confidential conversation, then please contact Beverley Beasley, HR Manager, on 0121 568 3300 (GADrecruitment@darlaston.graceacademy.org.uk).

Tove Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. The post is subject to an enhanced Disclosure and Barring Service (DBS) clearance check.

References may be taken up for all shortlisted candidates prior to interview, unless otherwise specified. The trust reserves the right to research shortlisted candidates on social media platforms and the internet, and the recruitment panel may take this information into consideration during the recruitment process.



Grace Academy Darlaston, Herberts Park Road, Wednesbury WS10 8QJ
www.darlaston-graceacademy.org.uk  GraceAcademyDarlaston  GADarlaston

www.tovelearning.org.uk  ToveLearningTrust  ToveLearningTrust

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