



Job Description

Job Title	Learning Leader of Psychology		
School	Seven Kings School	Salary Range	MPS/UPR - TLR 2B
Contract	Permanent; Full time: 195 days a year	Reporting to	SLT
Purpose of Job			
To provide the highest quality professional leadership and management within the Psychology department, promoting a secure foundation from which to achieve the highest possible standards for all students.			
Objectives			
The following expectations of the post holder at Seven Kings School complement the generic responsibilities of a teacher as set out in the School Teachers' Pay and Conditions document. Nothing in this job description detracts from or replaces that document. - Through high quality leadership, help the school to support and develop all students and ensure that individual needs and entitlements are met in line with the school's priorities and the individual needs of every child - Contribute to the development of the vision for the school by promoting the ethos of Seven Kings School, supporting all school policies and ensuring compliance among students - Raise expectations and standards within the department and the school - Motivate and work with others to create a culture and ethos of challenge and support where all students can achieve success and become engaged in their learning - Be accountable for raising student achievement and for the progress of staff within the department - Foster the development of the identity of the Psychology department - Be a role model of exemplary practice for colleagues within the department and across the whole school.			
Key Tasks and Responsibilities			
Strategic Leadership - Regularly review standards, the quality of learning and teaching and student progress and lead the department's work on Departmental Self-Review and improvement planning - Monitor the progress of staff, set targets and plan future developments - Liaise closely with the designated line manager in the execution of the role - Analyse examination results to inform future strategy and evaluate outcomes - Contribute to whole school strategic planning and policy making as appropriate			
Leadership & Management - Lead and manage the department in terms of the recruitment and induction of staff, ensuring staff have clear expectations of their roles and that high standards are achieved and maintained - Observe and review the quality of learning and teaching within the department - Lead and manage staff development - Lead and manage Appraisal procedures - Line manage members of the department			

- Manage examination entries, timetables and other administrative tasks as appropriate
- Support and implement the school's programme of continuous professional development and contribute to the Learning Partnership agenda
- Implement the ECT and ST professional development programme within Psychology
- Oversee the effective management of department resources ensuring that value for money principles are observed at all times
- Lead and attend appropriate meetings

Learning & Teaching

- Take the lead role in the review, evaluation and revision of schemes of learning for Psychology to ensure that they engage students in rigorous, appropriate and creative learning
- Keep abreast of current developments within Psychology , research and recommend new courses consistent with national, school and departmental aims
- Lead the monitoring of student progress within the subject against school and departmental targets
- Use and interpret performance data to evaluate outcomes, set student targets and devise and implement intervention strategies
- Assess, record and report on the development, progress and attainment of students in line with school policies
- Lead and manage the implementation of school initiatives and policies
- Oversee the implementation of the school's Learning and Teaching policy
- Ensure the department liaises with Pupil Support and other school post holders as required to meet the learning needs of students
- Regularly monitor the work of all members of the department and the progress of students taught by individual members providing support and direction as required
- Act as a role model of exemplary practice for colleagues within the department; supporting colleagues with behaviour management and making connections with behaviour for learning and classroom pedagogy
- Promote a stimulating learning environment which encourages students to learn
- Promote and support the general well-being of students within Psychology
- Promote cultural enrichment through the provision of a range of curricular and extracurricular activities

Other Professional Requirements

- Evaluate the views of students, parents and stakeholders and act on recommendations where appropriate
- Liaise with parents, carers and stakeholders in order to facilitate the flow of information about students
- Prepare and present reports to SLT and the Headteacher as appropriate
- Attend, lead and participate in relevant meetings, training and other learning activities
- Be aware of and comply with policies and procedures relating to safeguarding and promoting the welfare of children, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person
- To demonstrate an understanding of and commitment to equal opportunities and diversity and to the standards of customer care
- To support the policies and aims of Seven Kings School
- Be responsible for own health and safety as well as that of colleagues, students and the public

Duties and responsibilities of the post may change over time as requirements and circumstances change.
The job description does not form part of the post holder's contract of employment