**FINHAM PARK 2**

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| **Post:**  **Salary Level:** | Learning Mentor  Grade 6 |

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| **Person Specification** |

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| **Knowledge**  **Skills and Abilities**  **Experience** | * Understand the education system * Understand the values of team work and the overall strategy of the department, for the benefit of young people * Knowledge of Autistic Spectrum Disorders and Attention Deficit Disorders and being able to utilise this knowledge to guide teachers to meet the needs within the classroom * Demonstrate assertiveness in dealing with students and fellow professionals * Plan and prioritise own workload and be able to manage conflicting demands * Accept the need for Continuing Development and Training * An interest in education and working within an educational environment * Ability to engage constructively with, and relate to, a wide range of young people and parents/carers * Ability to relate to young people, within different age groups about attendance and behaviour issues * Competent in the use of I.T * Excellent communication and interpersonal skills * Ability to quickly establish positive working relationships with students, staff, parents and a wide range of people from within and outside the school * Ability to handle difficult situations with sensitivity, confidentiality and discretion at all times, combined with a calm personality, a practical approach and sound judgement * Ability to be a good role model to young people and to demonstrate and promote positive values, attitudes and behaviour * Ability to maintain a non-confrontational approach * Must have a clean valid driving licence * Proven experience of working successfully with disaffected students, including those with challenging behaviour * Experience of working with students who are on the Autistic Spectrum and Students who are diagnosed with Attention Deficit Disorder * At Least 2 years’ experience of working with young people as a Learning Mentor or other youth / social work Background |  | A/I/R  A/I/R  A/I/R  A/I/R  A/I/R  A/I  A/I  A/I/R  A/I/R  A/I  A/I/R  A/I/R  A/I/R  A/I/R  A/I/R  A/I  A/I/R    A/I/R  A/I/R |
| **Education**  **Special Requirements** | * GCSE in Maths or English (or equivalent) * NVQ3 in a relevant area, e.g Teaching Assistant or equivalent qualification or experience   This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. A disclosure and Barring Service check will be required prior to appointment. |  | A/I  A/I |

How the job requirements will be assessed:

A - Application form

I - Interview

R - References