

Person Specification

POST: Learning Mentor Level 2

Requirements	Indicative method of assessment
Qualifications / training	
<ul style="list-style-type: none"> • Minimum NVQ 4 or equivalent qualification in relevant field (essential) • Excellent numeracy/literacy skills – equivalent to NVQ 2 in English and maths (essential) • Relevant training in trauma informed practice/counselling/other relevant field or counselling 	Application Form
Experience	
<ul style="list-style-type: none"> • Experience of working with children of the relevant age • Managing challenging situations and resolving conflict • Delivering programmes for pupils to support social, emotional and mental well being • Managing systems, producing reports and providing analysis • Working closely with families/carers • Working collaboratively with outside agencies and participating in meetings • Managing a team of people 	Application Form Interview
Knowledge	
<ul style="list-style-type: none"> • Knowledge of a wide range of supporting services in both the public and private sectors 	Application Form Interview
<ul style="list-style-type: none"> • Excellent understanding of safeguarding policies and procedures, and their role in child protection 	Application Form Interview
Skills/Abilities	
<ul style="list-style-type: none"> • The ability to engage constructively with, and relate to, a wide range of children and families/carers with different ethnic and social background 	Application Form Interview
<ul style="list-style-type: none"> • The ability to work effectively with senior management, teaching staff and support staff 	Application Form Interview
<ul style="list-style-type: none"> • Can develop and maintain records efficiently and effectively 	Application Form Interview
<ul style="list-style-type: none"> • Ability to spot patterns and take responsibility to solve problems before they arise 	Application Form Interview
<ul style="list-style-type: none"> • Proven ability to effectively deal with challenging situations in a professional manner 	Application Form Interview
<ul style="list-style-type: none"> • Communicate information in an effective, timely manner. 	Application Form Interview
<ul style="list-style-type: none"> • A well-developed understanding of strategies to manage and support young people with challenging behaviour, leading to re-engagement with learning. 	Application Form Interview
<ul style="list-style-type: none"> • Proven ability to tailor interventions and support to meet individual 	Application Form

needs	Interview
<ul style="list-style-type: none"> Ability to use IT systems and to conduct analysis and produce reports 	Application Form Interview
<ul style="list-style-type: none"> Ability to be flexible to changing workload demands and new challenges 	Application Form Interview
<ul style="list-style-type: none"> The ability to assess and review children and family circumstances and plan appropriate responses, drawing on in-school and external advice and expertise where necessary 	Application Form Interview
<ul style="list-style-type: none"> Ability to identify potential barriers and jointly engage in strategies to overcome these barriers 	Application Form Interview
Personal qualities	
<ul style="list-style-type: none"> Well-developed sense of empathy 	Interview
<ul style="list-style-type: none"> Self-reflective with a desire to improve 	Application Form Interview
<ul style="list-style-type: none"> Organised 	Interview
<ul style="list-style-type: none"> Proactive 	Interview
<ul style="list-style-type: none"> Work under pressure and prioritise effectively 	Interview
<ul style="list-style-type: none"> Commitment to upholding and promoting the ethos and values of the school 	Interview