**PERSON SPECIFICATION**

**Job Title:** Learning Supervisor

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|  | **Job Requirements** | **Measurement** |
| **Knowledge**  | School organisational initiativesUnderstanding of relevant codes of practice and legislation | A IA I |
| **Experience** | Experience of the management and promotion of good behaviour in othersExperience of working within a school/groups of young people on a voluntary or paid basis | A, IA, I, R |
| **Skills & Abilities** | Good organisational skills Excellent IT skillsAbility to engage with students of 11-18 age rangeCommitment to effective learning strategies within the schoolPatience, determination and tact – with students and colleaguesA commitment to equal opportunitiesA commitment to high standardsGood written and verbal communication skillsGood time managementAbility to remain calm under pressureWork constructively in a teamAbility to use initiative | A RAI RII RI RI RA IA IIA II R |
| **Personal Qualities** | * Engaging personality to whom students respond
* Friendly and approachable
* Organised
* Calm under pressure
* A sense of humour
* Willingness to work hard for sustained periods
 | II RA RIII |
| **Educational** | * GCSE grade C or above in Maths and English (or equivalent)
* Additional subjects at GCSE grade C or above (or equivalent)
* First Aid qualification (or willing to undertake necessary training)
 | CertificatesA I |
| ***Special Requirements*** | *This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. A satisfactory Enhanced Criminal Record check but he Disclosure & Barring Service (DBS) will be required prior to appointment.*  | *DBS* |

***A= Application I = Interview R = References***