# Learning Support Assistant

Job Specification

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| Skills and Abilities | Essential | Desirable | Assessed by |
| Ability to communicate and interact with children |  |  | Interview |
| Awareness of the need to act as a role model and ability to deal with a range of situations in mature and sensitive manner |  |  | Application |
| Ability to understand educational programmes and work to them with reference to a teacher |  |  | Application & interview |
| Ability to work with children and keep them on task and motivated |  |  | Application & interview |
| Awareness of sensitive information and the need for confidentiality |  |  | Application & interview |
| Ability to deal with pupils’ physical and emotional needs as well as provide individual support as appropriate |  |  | Application & interview |
| Ability to work as a member of a team and follow the teacher’s directions or to work independently using initiative |  |  | Application & interview |
| Ability to demonstrate respect for children and be able to listen to their views |  |  | Application & interview |
| **Knowledge** |  |  |  |
| A basic understanding of child development |  |  | Application & interview |
| An awareness of Child Protection procedures |  |  | Interview |
| An understanding of the importance of adults as role models |  |  | Interview |
| Understanding of Health and Safety issues |  |  | Application & interview |
| Understanding of equalities issues |  |  | Interview |
| **Qualifications and Experience** |  |  |  |
| GCSE Grade C or Equivalent in English and Maths |  |  | Application |
| Willingness and motivation to develop own skills and undertake training |  |  | Interview |
| Working towards N/SVQ Level 2 in Teaching Assistance or equivalent qualification |  |  | Application |
| To have worked on a voluntary or paid basis with children |  |  | Application & interview |
| Personal Skills |  |  |  |
| Good communication skills  Positive/can do approach  Patient  Reliable  Flexible  Empathetic |  |  |  |