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**MOUNT ST MARY’S CATHOLIC HIGH SCHOOL**

**LEARNING SUPPORT ASSISTANT - PERSON SPECIFICATION**

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| **Attributes** | **Essential** | **Desirable** | **Evidence** |
| Education, Training and Qualifications | * GSCE Maths and English or equivalent |  | Application form and letter |
| Experience and knowledge | * Experience of working with children of relevant age * Understanding of classroom roles and responsibilities and the Learning Support Assistant’s role * Ability and confidence to assist students with basic numeracy and literacy in line with learning strategies and national curriculum * Using basic Microsoft packages * Ability to work in a team and independently * Ability to communicate with wide range of audiences, i.e. parents, teachers, students, other professionals | * Experience of basic administrative tasks and process * Ability to use computers and educational software packages | Application form and letter  Interview  Reference |
| Other personal attributes | * Ability to promote fairness and a positive role model to students * To comply with the School’s policies * Motivation to work with children * Ability to form and maintain appropriate relationships and personal boundaries with children * Emotional resilience in working with challenging behaviours and attitudes and use of authority to maintain discipline * Ability to show independence and initiative | * Evidence of commitment to continued professional development. | Application form and letter  Interview  Reference |