



# Woodstone Community Primary School

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Headteacher: Mr P Mullins  
Deputy Headteacher: Miss G Clement

*Growing together, Learning forever*

August 2024

Dear Applicant,

## 1:1 LEARNING SUPPORT ASSISTANT VACANCY

Thank you for your interest in this post, which will commence as soon as possible.

The post is for a 1:1 Learning Support Assistant to provide teaching and learning support and personal care for an EYFS pupil with significant learning difficulties for 30 hours per week. The position will remain in place for as long as the pupil attends Woodstone Community Primary School.

We will support you by offering training opportunities for you to develop your role into one that is fulfilling for all parties.

Holidays may only take place during the school holidays. It is also expected that medical and other appointments are not arranged during working hours. This post is subject to a 6 month probationary period.

As part of our safer recruitment process, we would refer you to our school website, [www.woodstoneprimary.co.uk](http://www.woodstoneprimary.co.uk), where you will find our 'Safeguarding/Child Protection and Procedures Policy' and 'Behaviour Policy' under Key Info/Policies.

### **An enhanced DBS check will be required before the successful applicant can take up this post.**

Woodstone Community Primary School is fully committed to safeguarding and promoting the welfare of children. Applicants will be required to undertake pre-employment checks, such as an Enhanced Disclosure and Barring Service (DBS) Check.

We also seek references from current employers and will follow up gaps in employment history.

Should you wish to apply for this vacancy, please submit an Application Form and covering letter telling us about your background, qualifications and suitability for the job by one of the following methods:

- Go to [www.eteach.com](http://www.eteach.com) and download the application pack;
- Go to [www.teaching-vacancies.service.gov.uk](http://www.teaching-vacancies.service.gov.uk) where support staff vacancies are included;
- Go to [www.woodstoneprimary.co.uk](http://www.woodstoneprimary.co.uk) and download the application pack;
- Submit the Application Form online to [wpsoffice1@woodstone.leics.sch.uk](mailto:wpsoffice1@woodstone.leics.sch.uk), by post or handed into the school office.

The closing date for applications is **Monday 9<sup>th</sup> September at 9am**. All candidates should make sure that they refer to the person specification when completing their application form.

It is anticipated that selection tasks and an interview will take place on **Friday 13<sup>th</sup> September**.

We look forward to receiving your application.

Yours sincerely,



Patrick Mullins  
Headteacher

