

## **Person Specification**

| <b>Essential</b>  | <b>Desirable</b>  |
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| <b>Skills, aptitude, knowledge and experience</b> <ul style="list-style-type: none"> <li>• Previous experience of working with children aged 4-11 in a voluntary or paid capacity</li> <li>• Experience as a Teaching Assistant or Learning Support Assistant</li> <li>• The ability to plan and deliver stimulating teaching experiences</li> <li>• Good written and oral skills for report writing, maintaining child records and providing feedback to parents/carers and colleagues</li> <li>• An understanding of inclusion, making the curriculum accessible to all learners</li> <li>• The ability to work in a team in order to achieve successful outcomes for learners.</li> <li>• Good numeracy/literacy skills</li> <li>• Ability to relate well to children and adults.</li> <li>• Ability to self-evaluate learning needs and actively seek learning opportunities</li> <li>• Understanding of health and safety and welfare issues within a childcare environment</li> </ul> | <b>Skills, aptitude, knowledge and experience</b> <ul style="list-style-type: none"> <li>• Experience in undertaking observations for assessment of children</li> </ul>   |
| <b>Personal qualities</b> <ul style="list-style-type: none"> <li>• A positive approach to learning and gaining new skills through teamwork and training opportunities</li> <li>• The ability to adapt to changing circumstances and needs</li> <li>• A positive attitude</li> <li>• A passion for promoting purposeful learning</li> <li>• Ability to build a good rapport with children, parents, staff and other professionals.</li> <li>• A readiness to maintain high expectations and standards for self and others.</li> <li>• Excellent organisational, record keeping and planning skills</li> <li>• Punctuality and reliability</li> <li>• Patience and resilience</li> <li>• Honesty and trustworthiness</li> </ul>   | <b>Personal qualities</b> <ul style="list-style-type: none"> <li>• Flexibility – occasionally working hours might be changed, e.g. for parents evening or After school events</li> <li>• Able to work in small teams</li> </ul> |

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| <ul style="list-style-type: none"> <li>• Communication skills with a particular emphasis on oral skills together with personal qualities of enthusiasm, good humour, determination and resilience</li> </ul> |  |
| <b>Qualifications</b> <ul style="list-style-type: none"> <li>• GCSEs or equivalent in Maths and English</li> <li>• A positive approach to gaining further qualifications</li> </ul>                          | <b>Qualifications</b> <ul style="list-style-type: none"> <li>• Level 1 Safeguarding</li> </ul> |