Learning Support Assistant & Lunchtime Controller



WEXHAM COURT PRIMARY SCHOOL

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Vision

Preparing every child to become a successful individual in an ever-evolving world.

Values



Behaviour Code



Welcome from the Head Teacher

Dear Applicant,

Thank you for your interest in the position of Class Teacher at Wexham Court Primary. I believe that this school is like no other. Over the last few years, we have worked together to define what education means to us, what our environment should look and feel like. As such, our school vision and values are underpinned by our guiding principle:

Ubuntu – I am, because you are.

This means that we are bonded together and working as a team for the betterment of all.

We are a forward thinking and innovative school, trying to embrace 21st century learning styles. As a school community, we are very open minded and ready to embrace new and exciting challenges together. We are an inclusive school, where staff must be prepared to analyse and have challenged their bias, prejudice and attitudes.

Our SLT Credo:

We are responsible for the growth and development of our children. They deserve our best efforts and attention. By developing and supporting our teachers and nurturing our parents, we believe we can have the greatest impact on our children.

As an SLT we feel that we can best help children by ensuring their teachers are highly skilled and prepared to teach without distraction or unnecessary loads. The biggest difference to teaching and learning is the expertise of teachers. Therefore, professional development is ongoing and delivered through our Professional Learning Communities (PLCs). These are led by knowledgeable staff members with the aim to upskill everyone. We wish to recruit a practitioner who is ambitious, keen to learn and values our vision.

Finally, our children love school! In the morning they come running in, always smiling as they greet you. Behaviour is excellent because we know our children well and they would never want to let us down.

I am very proud of our school community. Through the last few years, they have risen to every occasion. I could not be more grateful for their commitment and determination. Come and speak to them and get the answers you need. All we require is good morals, a willingness to learn and the ability to work in a team. The rest we can work out.

I look forward to hearing from you soon.

Navroop Mehat and the WCPS team.

Here are a few comments from our Teachers

‘At Wexham, the children are the best bit - keen to learn and welcoming to all. There are always opportunities to develop yourself professionally and I feel Wexham has massively supported my journey through middle leadership’

Miss H Brian





‘A diverse School with friendly colleagues and wonderful children. It provides great CPD to support our practice, enabling us to provide the best education to our students. The School has supported me since my training year until now, and I am excited to continue my journey with the Wexham team!’

Miss K Kobayashi

‘Wexham Court is a diverse, welcoming and supportive School where everyone is valued and respected. Navroop and SLT are continuously supporting Teachers to progress in their careers whether it’s the start of their journey as an ECT or a qualified teacher.

Whilst being an ECT at Wexham, I received excellent support and direction to be able to provide quality teaching and enhance my own development. I have received excellent CPD and the opportunity to observe high quality teaching’.

Miss A Rehman



Welcome from the Pupils



Welcome to Wonderful Wexham Court!

We are delighted to give you the opportunity to work here. We are a School that has core values that are at the heart of everything we do.

The staff here are encouraging, inspiring, good listeners and fun. Are you a Teacher who:

- Can plan fun and enjoyable activities?
- Can help accelerate our learners' progress?
- Can create fun and engaging displays?
- Listen when we need your help?
- Has a good sense of humour?
- Gives us good and helpful feedback?
- Has a love for reading?



In return we promise to give you:

- Well behaved and engaged learners
- Fresh fruit and vegetables
- Amazing teacher friends
- Lots of laughs
- A big, clean classroom
- Lots of tea and coffee!

We love coming to Wexham Court Primary School. There's always so much going on. We are an Active Movement School, which keeps us fit and healthy. We have a modern curriculum, which includes Enquiry. This helps us to explore topics in a fun way. Community work is important to us as we love to support local charities.

'Come and meet us so we can share our School, we know you will love it too!' **Head boy and Head girl**





About Wexham Court Primary School

Our history:

- The school used to be a double Saxon Moat, and the evidence of the moat still remains.
- The school used to be a Medieval Farm that dates back to the 13th century.
- The school's name is based on the manor house, home farm and church that were all part of the moated complex, known as Wexham Court Estate.
- We have oak trees that were planted in the 18th century.
- There used to be a post office on site, which fell down 20 years ago.
- The site has a poly tunnel and various raised beds, in which all pupils grow their own produce. This is later served in the canteen or entered into the Stoke Poges Horticultural Show; which we have won for the last 8 years!
- The school used to be a middle school.

Our present

- Professional development is ongoing. We use evidence-based research to only do the things that work and matter.
- The listed Barn has been renovated and is now an exhibition site, regularly used by the children for various activities, including cooking the produce they harvest in the poly tunnel.
- We run national training events at the Barn.
- We are a Microsoft school and embrace technology everywhere.
- We value the arts, all children learn instruments, Spanish and have expert art experiences.
- Health is vital, our children eat well, skip daily, have an outdoor gym, MUGA and sports coach.
- Our curriculum is well sequenced, coherent and scaffolded to support all pupils.
- We value the arts and pastoral care as much as academic achievement.
- Our pupils are fit and healthy in spirt, body and mind.
- Work life balance – we have a strong culture of support! We work hard at school and home life is for living. Our teachers do not take work home, planning is completed in PPA and meetings after school are rare! Our staff are happy and satisfied because they are looked after and valued.

Our future

Our future is exciting. Be a part of it.

The school badge reflects our school's evolution:

The world is our oyster

The children at the centre of our world

The double Saxon moat

PLCs at Wexham Court Primary School

Why

The children at Wexham Court deserve the very best teaching, school environment and nurture. To create these conditions, we value high quality, evidence-based CPD for our staff. Developing teacher expertise is the most effective way to influence outcomes for children.



How

We focus on developing teachers' mental models of effective teaching by sharing concepts and evidence-based approaches. We have a community of staff engaged in collaborative enquiry to solve educational problems. PLCs are aligned to our strategic priorities as part of our implementation plans.

What

C21

- Curriculum intent, implementation and impact
- Curriculum leadership
- Assessment
- How children learn



Inclusive not exclusive

- Understanding disadvantage and its barriers
- Supporting children with SEND



Building conversations

- Ensuring great behaviour
- Understanding motivation



R2Y1

- Preparing children for Year 1
- Developing effective early years practice
- Preparing for early years reforms



Right and relevant

- Celebrating diversity
- Striving for equality
- Ensuring children understand identity



Ofsted Feedback

The school has been graded Good across all key areas, reflecting a strong and consistent standard of education and care.

Wexham Court Primary School is proud to be recognised for its *"excellent behaviour of pupils,"* fostering a positive, respectful, and inclusive atmosphere where every child *"feels valued"* and supported *to "strive for excellence, do the right thing, and build belonging."* OFSTED inspectors noted that our pupils *"exhibit positive behaviour and attitudes towards learning,"* creating a welcoming environment where children flourish both academically and personally.

Our *"wide range of curriculum activities"* engages pupils and supports their holistic development, preparing them well for an ever-evolving world. The school's strong teaching is underpinned by a clear ethos and *"strong relationships between staff and pupils,"* with new staff receiving *"sufficient support to implement changes effectively."* Effective teaching strategies ensure that the diverse needs of all pupils, including those with SEND and EAL, are met well.

Our Early Years provision is *"well-structured and supports children's learning and development effectively from the start,"* providing a solid foundation for lifelong learning. Pupils benefit from *"the right systems, processes and levels of oversight"* that keep them safe and enable them to thrive, whatever their background or individual needs. For teachers, Wexham Court offers a professional culture where *"staff feel well-supported and empowered to develop their skills and make a real impact on pupil outcomes."* Together, we build a nurturing community where every child belongs, learns, and succeeds.

"The school's approach to developing the whole child is a core strength of the school."

"There is a clear connection between an ambitious curriculum and what pupils have learnt over time."

"Effective teaching strategies ensure that the diverse needs of pupils, including those with SEND and EAL, are met well."

" Pupils behave exceptionally well and display exemplary attitudes towards their learning."

"The school fosters a respectful and inclusive environment where pupils feel valued."

""Pupils are exceptionally polite and excited about learning."

"The school fosters a respectful and inclusive environment where pupils feel valued."

Ofsted
Good rating

Our Partnerships

We believe in partnership work and as such we support these through training and school to school support.

Some of our partners and awards are:



















WEXHAM COURT PRIMARY SCHOOL
To prepare every child to become a successful individual in an ever-evolving world

Position: Learning Support Assistant (LSA) & Lunchtime Controller (LC)
Dates: Starting as soon as possible
Location: Berkshire
Contract: Permanent / Part-time
Salary LSA: 25 hours a week – pay scale L3 SCP5
LC: 5 hours a week – pay scale L2 SCP3

"Preparing each child to be individually successful in an ever-evolving world."

About the Role

We believe that our pupils deserve the best teaching every single day. We work hard to create the right environment for our Learning Support Assistants (LSAs), which in turn benefits our children. Our LSAs play a crucial role in the school, therefore we invest heavily in providing quality training and modelling. Many of our LSA's have gained NPQs or QTS, enabling them to become a class teacher. Behaviour is excellent due to the strong relationships and levels of respect throughout the school.

Why join us?

We are a welcoming and ambitious school community where relationships matter. Guided by our values of Strive for Excellence, Do the Right Thing and Build Belonging, we work together to ensure every child feels safe, valued and inspired to achieve their very best. We are looking for a likeminded individual to join our team. Our team works together to ensure our children benefit from the best teaching every day.

We offer:

- A comprehensive induction package.
- Excellent professional development.
- A well developed, enjoyable, and relevant curriculum.
- Behaviour and attitudes of pupils and staff are excellent.
- Support and progression as needed.
- A manageable workload.

About You:

- You are decent, honest, and supportive.
- You are willing to try innovative approaches, learn and adapt.
- You enjoy both indoor and outdoor learning.
- You are an excellent team player.
- You are creative and constantly seeking new ways of engaging pupils.

What our community say about us:

- "The school's welcoming atmosphere, strong relationships and restorative approach to behaviour create a truly supportive environment, with genuine respect for staff perspectives." – *Class Teacher*
- "This school is the best school ever. My favourite day is the whole-school picnic; we are all together." – *Pupil*

Visits are highly recommended, if you can, please arrange a visit by contacting our HR Officer (see below).

Find out more: Contact our HR Officer, Zainab Ghani on 01753 524 533/989 or HR@wexhamprimary.com. Applications will be reviewed on receipt, and interviews may be arranged before the closing date.

Closing date: Friday 27th November 2026 at 12:00pm

Wexham Court Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Job Description – Learning Support Assistant

1. DESCRIPTION: Wexham Court Primary School

1.1 Post Title: Learning Support Assistant

1.2 MAIN PURPOSE OF JOB

To work with the teacher in class to help to raise the standards of achievements for all pupils. To foster the participation of pupils in the social and academic processes of the school; and to enable them to become more independent learners.

1.3 MAIN ACCOUNTABILITIES

1. Work with small groups or individual pupils to enable learning.
2. Develop and use knowledge and skills e.g., literacy, numeracy or science, to contribute to pupil learning.
3. Assist with the planning, preparation and development of work programmes for groups/individuals. Prepare resources to support a range of learning activities.
4. Organise and maintain the learning environment and take responsibility for aspects of class organisation, administration and display.
5. Monitor, evaluate and record pupil progress and report this as directed.
6. Provide support to the teacher by accompanying pupils on off-site activities.
7. Work as part of a team to ensure that the wellbeing, behaviour and personal development of pupils enhances their learning opportunities and life skills.
8. Maintain confidentiality.
9. Awareness of safeguarding protocol and other policies and procedures adhering to them as appropriate.
10. Teach phonics daily to children, using programmes which have been assessed and adapted.
11. Attend INSET and develop the CPD gained in school.
12. Supervise the class.
13. Build good relationships with teachers and pupils creating a supportive environment, by being a good role model.
14. Encourage pupils to meet the standards of behaviour as laid out in the school's policies and procedures, and promote moral, social, cultural and spiritual understanding.
15. Willing to undertake a proactive approach to training and personal development to the benefit of the individual and the school.

The duties outlined above are not intended as a restrictive list and may be extended or altered to include other tasks that are directed by the Head Teacher, commensurate with the grade of the post.

Person Specification – Learning Support Assistant			
Competency		**Attributes – Child Focus, Development, Relationships, Personal Effectiveness, Expertise, Communication Skills**	**Essential/ Desirable**
Experience	1.1	Experience of working with pupils/children.	Essential
	1.2	Experience of working with pupils with special educational needs.	Desirable
	1.3	Experience as working as part of a team, preferably in a school.	Essential
	1.4	Experience of supporting teachers in carrying out assessment.	Desirable
Knowledge	2.1	Up to date knowledge of all areas of the primary curriculum.	Desirable
	2.2	Understanding of primary education which places great importance on pupil learning and pupil progress	Desirable
	2.3	A good understanding of legislation in relation to primary education.	Desirable
	2.4	Knowledge of child safeguarding procedures and first aid.	Desirable
	2.5	Knowledge on how to develop learning.	Desirable
Skills/ Abilities	3.1	Excellent verbal and written communication skills.	Essential
	3.2	Ability to work independently and within a team environment.	Essential
	3.3	Capable of using ICT.	Essential
	3.4	Able to work with pupils within school behaviour policy.	Essential
	3.5	Ability to take direction, and follow instructions and guidance.	Essential
	3.6	Able to undertake administrative procedures to support the work of the teacher and the organisation of the learning environment.	Essential
	3.7	Able to prepare resources for teaching and learning activities and create displays.	Essential
	3.8	Able to clarify and explain instructions to pupils and motivate them to learn.	Essential
Qualification	4.1	GCSE (or equivalent) Maths and English.	Desirable
	4.2	Willing to undertake continuing professional development training.	Essential
		The school is committed to safeguarding and promoting the welfare of children and young people and expects that all staff and volunteers to share this commitment. Safeguarding training and qualifications are compulsory for all teaching staff.	

How to Apply:

https://www.tes.com/jobs/

https://www.wexhamprimary.com/

Request an application form from hr@wexhamprimary.com

Deadline for applications: **Friday 27th November at 12:00pm.** Interviews will take place as applications are received.

Interview day:

This will be a process to share who we are and get to know who you are. Please try to relax, it will be as informal as we can make it. On the day you will have an interview, in which you may ask as many questions as you wish, we would love to understand more about your vision and beliefs around education, your past experiences and what you want for the future. We will let you know further details if you are shortlisted for interview.

References:

If you are selected for interview, references will be requested prior to interview. You must ensure that your current or most recent Head Teacher is one of those references. Please ensure your referees are aware of our timescales.