



**Penn Wood Primary and Nursery School**  
Penn Road, Slough Berkshire, SL2 1PH  
Telephone: 01753 521811  
Email: [enquiries@pennwood.slough.sch.uk](mailto:enquiries@pennwood.slough.sch.uk)

Dear Candidate,

Thank you for your interest in the Learning Support Assistant (LSA) position at Penn Wood Primary and Nursery School. We are delighted to hear from individuals who bring both a passion for supporting children and experience in the field of education.

At Penn Wood, we pride ourselves on being a large, vibrant school, whilst maintaining a family-feel. We believe that great relationships are key to success, both for our pupils and our staff. We understand that dedicated and experienced LSAs are an invaluable part of this and are committed to providing a collaborative, supportive environment that encourages continuous professional growth.

Staff development is at the heart of everything we do. As an experienced Learning Support Assistant or someone with significant knowledge and skills to bring to the role, we will offer opportunities for you to grow professionally. Our experienced staff team is underpinned by passion and determination to share expertise as you further develop your skills.

We would also welcome applications from candidates who have a degree in a relevant primary subject and are considering a future career in teaching. This could be an excellent opportunity for those looking to gain valuable classroom experience and take the next step in their teaching career. A number of our teachers have successfully made this transition into teaching.

Penn Wood is proud to offer excellent facilities, a wonderful learning environment and a dedicated team of professionals. As an LSA, you will play a crucial role in delivering exceptional support to pupils, working closely with teachers and specialists. We are committed to professional development and can offer excellent training and coaching opportunities. As part of our team, you will have the chance to work alongside a talented and supportive staff group dedicated to improving practice and achieving the best outcomes for our pupils.

We invite you to explore the full details of the role through the enclosed Job Description and Person Specification. Please submit your application and personal statement, addressing the requirements outlined in the person specification. Shortlisted candidates will be invited to a panel interview with senior leadership and will complete written tasks and a short observation with children.

We look forward to receiving your application and hope you will join us at Penn Wood, where we believe that every staff member contributes to our pursuit of excellence.

Best wishes,  
Claire Fletcher  
Headteacher

**Headteacher: Mrs C. Fletcher**  
**Deputy Head: Mrs J. Shears**  
**Deputy Head: Mrs E. Mann**



Talk for Writing

