

*‘Where the children are at the heart of everything we do.’*

**Headteacher: Mrs Karen Appleby, BA (Hons), PGCE, NPQH**

 **Deputy Headteacher: Miss Lucy Cross, BA (Hons), QTS**

Kincraig Primary School and Nursery, Blackpool

# Person Specification – **Teaching and Learning Support Assistant in EYFS – Level 3**

Kincraig Primary School and Nursery

* Excellent teaching and learning.

Key

A=Application Form L= Letter

I = Interview

R = References

* Strong, enthusiastic and friendly staff team.
* Quality learning environment and resources
* Happy, hardworking and well behaved children.
* Motivated and experienced Governing body.

We are looking for:

## **Training and Qualifications**

|  |  |  |
| --- | --- | --- |
|  | Essential/ Desirable | EvidenceA/I/R |
| Level 3 Qualification in Early Years  | E | A |
| Recent participation in relevant in-service training | E | A |
| Must hold Paediatric First Aid qualification which is current and valid for at least 6 months | E | A |
| Has successfully undertaken appropriate Child Protection/Prevent training. | E | A |

## **Experience of working within EYFS and Knowledge**

|  |  |  |
| --- | --- | --- |
|  | Essential/ Desirable | Evidence |
| Successful experience working with under 2s in an EYFS setting | D | A/L |
| Successful experience of working in more than 1 phase in EYFS | D | A/L |
| To have knowledge and understanding of all phases within the EYFS | D | A/I/L |

**Professional Knowledge and Understanding**

Candidates should have a good knowledge of the following areas relevant to the EYFS phase.

|  |  |  |
| --- | --- | --- |
|  | Essential/ Desirable | Evidence |
| Evidence of recent professional development.  | E | A/L/I |
| To be able to effectively use the EYFS assessment criteria to plan, deliver and enhance children’s learning, enabling them to make outstanding progress. | E | A/I/L |
| To be able to exemplify how the needs of all children from birth-to five have been met through outstanding learning and play, meeting the learning development requirements of the EYFS. | E | A/I/L |
| To be able to maintain and keep accurate records to support children’s development and communicate with parents and carers. | E | A/I/L |

## **Personal Skills and Attributes**

Candidates should be able to provide evidence that they have the necessary skills and attributes for this post.

|  |  |  |
| --- | --- | --- |
|  | Essential/ Desirable | Evidence |
| Excellent written and oral communication skills | E | L/I/R |
| Self–management and organisational skills | E | L/I/R |
| Self-confidence and independence | E | L/I/R |
| Enthusiasm | E | L/I/R |
| Adaptability and flexibility | E | L/I/R |
| Good time keeping/attendance | E | L/I/R |
| Commitment to go above and beyond.  | E | L/I/R |

## **Application Form and Letter**

The form should be fully completed and free from error. The letter should be clear and concise and no longer than 1 A4 side – size 12 font.

## **Confidential References and Reports**

|  |  |  |
| --- | --- | --- |
|  | Essential/ Desirable | Evidence |
| Professional referees should provide support for the relevant professional and personal knowledge, skills and attributes mentioned above | E | A/R |
| Positive recommendation from current employer (if applicable) | E | A/R |
| Satisfactory health and attendance record | E | A/R |
| Satisfactory DBS and Asylum & Immigration Checks | E | R |

**Blackpool Council is committed to safeguarding and promoting the welfare of children.**

**This post is subject to satisfactory references, DBS and medical clearances and proof**

**of legal working in accordance with the Asylum and Immigration Act 1996.**