



LEARNING SUPPORT ASSISTANT

The Learning Support Department aims to support and progress the needs of those individuals with learning difficulties and/or disabilities who may require additional support to fully access the wider curriculum, assisting students to take ownership of work and become independent learners as set out in the SEND Code of Practice. Learning Support provides a positive and safe working atmosphere for some of the schools most vulnerable children. You will be working with a highly skilled, committed and enthusiastic team led by the schools Special Needs Co-ordinator.

The successful candidate will provide support for students with Statements of Special Educational Need including those with Education, Health and Care Plans. Salary Band B (£16,784 to £17,008 actual), 30 hours per week, term time only.

The main duties of the post are to:

- work alongside students with a range of special educational needs assisting students to take ownership of their work and become independent learners
- become familiar with the needs of the supported students
- be prepared to be flexible to meet the demands of a varied school day
- assist in the monitoring, assessment and review procedures of the Learning Support Department and, where appropriate, the wider school process
- contribute to the setting and measuring of targets set for students
- make written contributions to reviews of students' progress
- support a range of departmental clerical/administrative duties such as marking, reading/spelling tests
- assume such duties (as teaching assistants) as required by the Headteacher
- support students as necessary who exhibit organisational difficulties
- work collaboratively with teaching staff to support the learning of students and the teaching process
- to work on access arrangements, where required
- participate in such training as is deemed necessary to keep abreast of developments in education
- show a willingness to become involved in the school's policy on ICT, particularly in relation to Special Needs
- accept the school's ethos and procedures
- be aware of health and safety issues that need to be addressed where there is a reasonable element of risk

