

Job Description

Post: Learning Support Assistant

Purpose

To challenge educational and social disadvantage in the North.

Duties and Responsibilities

- Provide additional support to students who have fallen behind in their learning.
- Support students to develop habits of academic excellence.
- Provide pastoral support to students to help them develop confidence and resilience.
- Work one-to-one or one-to-few with students to develop and improve their knowledge and understanding.
- Plan and deliver sessions relating to academic literacy to support students with skills such as time management and study.
- Deliver a measurable impact on students who are receiving academic support.
- Model to all students the habits that make effective and academically rigorous learners.
- Provide support across a range of subjects to understand students' academic needs; pick up revision strategies, study skills, essay writing techniques and other specific guidance to provide targeted support.
- Administrative tasks as directed by the SENDco.
- Work alongside the SEND team to identify and screen any students who present signs or symptoms of a special educational need.
- Live the mission, values and drivers every day.
- Engage fully in our trust's professional growth process to fulfil personal potential and be able to participate effectively in the implementation of the academy's strategic big moves.
- Attend meetings / training and carry out administrative tasks and duties as specified on the academy calendar.
- Consistently implement all trust policies and contribute to decision-making and consultation procedures.
- Report any safeguarding concerns immediately to a designated safeguarding lead.
- Carry out any other reasonable duties as requested by the principal.

This job description is not necessarily a comprehensive definition of the post. It will be reviewed annually.