JOB DESCRIPTION: LEARNING SUPPORT ASSISTANT (FOREST SCHOOL)

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Post title:	Learning Support Assistant (Forest School)
Salary:	Bucks Pay Range 2 (pro rata)
Working hours:	13hrs (8.30am-3.30pm core school time) + 1hr weekly staff meeting (Monday after school) & training when required
Working weeks:	39 (term time + 5 INSET days)

To work under the instruction/guidance of forest school leader/manager to undertake work/care/support programmes, to enable access to learning for pupils and to assist the forest school leader in the management of pupils and the forest school area and equipment.

To undertake any duties of an appropriate nature as may be reasonably required by the forest school leader/manager.

SUPPORT FOR PUPILS

- Supervise and provide particular support for pupils, ensuring their safety and access to learning activities
- Assist with the development and implementation of Individual Education/Health and Care Plans and Personal Care programmes, including social, health, physical, hygiene, first aid and welfare matters
- To be aware of pupil's individual provision maps, risk assessments and management plans and to contribute to their development and to carry them out appropriately
- Establish constructive relationships with pupils, acting as a role model and being aware of and responding/interacting appropriately to individual needs
- Promote the inclusion and acceptance of all pupils
- Encourage pupils to interact with others and engage in activities at forest school
- Set challenging and demanding expectations and promote self-awareness and independence. Encourage pupils to act independently as appropriate
- Provide feedback to pupils in relation to progress and achievement under guidance of the forest school leader and relevant to the targeted learning or behaviour progress desired

SUPPORT FOR THE CURRICULUM

- Undertake structured and agreed learning activities/teaching programmes, adjusting activities according to pupil responses in the moment.
- Be aware of the content of teaching plans prepared by the forest school leader in order to support learning within the session. To contribute to the general planning process.
- Prepare, maintain and use equipment/resources required to meet the lesson plans/relevant learning activity and assist pupils in their use. Within an activity, adapt the resources, activity or environment to meet the needs of a pupil or group of pupils in that moment or under guidance from the class teacher when appropriate.

SUPPORT FOR THE SCHOOL

- Be aware of, support and comply with all school policies, guidance and procedures: having special regard to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop
- Contribute to the overall ethos/work/aims of the school
- Appreciate and support the role of other professionals
- Attend and participate in relevant meetings as required
- Participate in training and other learning activities and performance development as required
- Assist with the supervision of pupils out of lesson times, including before and after school and at lunchtimes when needed
- Accompany teaching staff and pupils on visits, trips and out of school activities as required and take responsibility for a group or individual pupils under the supervision of the teacher

SUPPORT FOR FOREST SCHOOL

- Contribute to the planning and delivery of daily activities within forest school
- Ensure relevant equipment and kit is ready for the beginning of each forest school session
- Monitor the standard and condition of kit, informing the forest school leader when items need replacing or repairing
- Ensure the pupil clothing is washed and dries and the kit room is kept organised
- Contribute to the observations and assessments of pupil learning within forest school
- Participate enthusiastically and embrace the forest school eths in forest school sessions
- Undertake Level 2 award for forest school assistants