



Job Description: Teaching Assistant

Grade: Grade 2, SCP 3-5

Reports to: Headteacher/ Senior Leadership Team (SLT)/Class Teacher

Main Purpose: To support the classroom teacher in the delivery of the curriculum, provide targeted support to pupils, and contribute to the overall inclusive ethos of the school.

Core Responsibilities

1. Support for Pupils

- Establish productive working relationships with pupils, acting as a positive role model.
- Support pupils' learning across the curriculum, specifically focusing on core skills in English and Maths.
- Foster the inclusion of all pupils, ensuring they have equal access to learning and development opportunities.
- Support pupils' social, emotional, and physical well-being.

2. Support for the Teacher

- Assist in the management of the learning environment, ensuring it is safe and conducive to study.
- Help prepare the classroom for lessons and clear away afterwards.
- Assist with the monitoring and evaluation of pupil progress through observation and record-keeping as directed.
- Support the teacher in managing pupil behavior, promoting self-control and independence.

3. Support for the Curriculum

- Deliver structured learning activities and interventions to individuals or small groups.
- Support the use of ICT and other learning resources to enhance pupil engagement.
- Help pupils understand instructions and remain on task during lessons.

4. Support for the School

- Comply with policies and procedures relating to Child Protection, Health and Safety, and Data Protection.
- Attend and participate in relevant meetings and training as required by the Trust.
- Contribute to the overall Christian ethos and values of Garston CE Primary School.

Person Specification

The following criteria will be assessed through your Expression of Interest and during the Interview process.

Category	Essential Criteria	Desirable Criteria
Qualifications & Training	<ul style="list-style-type: none"> • Good numeracy/literacy skills (GCSE Grade C/4 or equivalent). 	<ul style="list-style-type: none"> • NVQ Level 2 or 3 for Teaching Assistants (or equivalent). • First Aid training.
Experience	<ul style="list-style-type: none"> • Proven experience working with children in a school or learning environment. • Experience supporting foundational English and Maths development. 	<ul style="list-style-type: none"> • Experience working with children with Special Educational Needs (SEND). • Experience in a Church of England school setting.
Skills & Knowledge	<ul style="list-style-type: none"> • Ability to build strong, professional relationships with children and families. • Effective communication skills (verbal and written). • Basic understanding of child development 	<ul style="list-style-type: none"> • Knowledge of specific intervention programs (e.g., phonics, booster groups). • Ability to use

	and learning processes.	ICT to support learning.
Personal Attributes	<ul style="list-style-type: none"> • A creative and resilient approach to classroom challenges. • Ability to work collaboratively as part of a team. • High standards of reliability and professionalism. • Commitment to the school's inclusive and nurturing ethos. 	