

PERSON SPECIFICATION

Job Title: Teaching Assistant

Reporting To: SENCO / Classroom Teacher

Method of Assessment (M.O.A.): AF = Application Form
I = Interview
T = Test or Exercise
P = Planned Activity

CRITERIA	ESSENTIAL	M.O.A.
EXPERIENCE	Working with or caring for children of relevant age.	AF/I
QUALIFICATIONS / TRAINING	Good numeracy/literacy skills.	AF/I
	Participate in development and training opportunities.	AF/I
	NVQ 2/3 for Teaching Assistants or equivalent qualification or willingness to work towards a relevant qualification.	AF/I
	Training in the relevant learning strategies e.g. literacy	AF/I
KNOWLEDGE / SKILLS	Good communication skills.	AF/I
	Ability to use ICT effectively to support learning	AF/I
	An understanding of relevant policies/codes of practice and awareness of relevant legislation	AF/I
	A general understanding of national learning programmes/strategies	AF/I
	A basic understanding of principles of child development and learning processes	AF/I
	Ability to self-evaluate learning needs and actively seek learning opportunities	AF/I
	Ability to relate well to children and adults.	AF/I

	Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these	AF/I
	Ability to comply with policies and procedures relating to child protection, health, safety and security, confidentiality, data protection and equal opportunities	AF/I

Date reviewed: April 2025