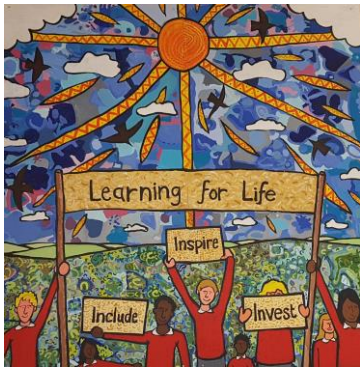


# Job Profile - Learning Support Assistant (Specialist Centre)



The Learning Support Assistant at The Harbour Centre will support the teaching staff in their responsibility for the development and education of the pupils in our LAN and COIN Centres with learning and additional needs.

As a member of staff you are required to undertake an appropriate share of duties attached to Learning Support Assistants generally within the school under the reasonable direction of the Headteacher.

## JOB PROFILE

Under the direction of the Centre Manager:

- Assist in the delivery of specialist programmes (eg Occupational Therapy), and in the teaching of the curriculum.
- Provide specialist welfare support for pupils with sensory and/or physical impairment.
- Work as part of a team to ensure the wellbeing, social and personal development of pupils.
- Have a commitment to inclusive education.
- Organise and maintain the learning environment and outdoor learning resource area and take responsibility for specific aspects of class organisation, eg displays, role play area etc.

## MAIN RESPONSIBILITIES

Under the guidance of the Centre Manager

- To deliver learning activities to groups of children.
- To support children from The Harbour Centre in the mainstream school.
- To prepare resources for teaching and learning activities.
- To be able to plan and organise own work schedule.
- To be able to undertake administrative procedures.
- To participate in professional self-development.
- To maintain confidentiality in and outside the workplace.
- To discuss with, and report back to the teacher on the planning and assessment of pupil work.
- To attend to the pupils' personal requirements and physical care on a daily basis and encourage independence at all times.
- To understand and apply school policies, ensuring that the school's aims and objectives in relation to safeguarding and equal opportunities are promoted in every day classroom organisation and practice.

The Hythe Community Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. This post is **exempt from the Rehabilitation of Offenders Act 1974**. If you are appointed you will be required to undertake an Enhanced Disclosure & Barring Service (DBS) check (previously known as a CRB check) and required to declare any unspent convictions, cautions, warnings and bind-overs you may have, regardless of how long ago they occurred, as well as any pending criminal proceedings or current police investigations.