KING EDWARD VI SCHOOL LICHFIELD
Upper St John Street, Lichfield, Staffordshire WS14 9EE
Tel: 01543 255714 | Web: www.keslichfield.org.uk
Email: office@keslichfield.org.uk
Headteacher: Ms J Rutherford BA (Hons)

JJR/VLJ

June 2022

Dear Applicant

Learning Support Assistant – Grade 5 – Permanent/Part Time/Term Time Post - 30 Hours Per Week

Thank you for your interest in the above post. I hope you will find all the information you need on our website King Edward VI School Lichfield. Please do not hesitate to get in touch with the school if there is any further information which you require to assist you in making an application. As stated in the advertisement for the post, the closing date for receipt of applications is **Monday 11 July 2022 at 9.00am**. Interviews for the post will be held shortly after the closing date. Any candidates who have not been contacted within 28 days of the closing date should assume that, on this occasion, their application has not been successful.

King Edward VI School is a thriving, successful, highly respected and over-subscribed 11-18 school which serves the south-eastern part of the City of Lichfield and a number of surrounding villages. We are immensely proud of our traditions which go back a long way, but equally proud of our forward-looking and innovative team of staff who work very hard to keep us at the forefront of educational developments and ensure that our students receive an all-round education of the highest quality and that their families feel secure and confident in entrusting their children to us.

We are keen to appoint hard-working, committed and enthusiastic staff who share our values and are prepared to work as members of a team to help move our school forward into the next stages of its development. If you feel that this is the school that you would like to work in then please complete the application form and recruitment monitoring form in full, sign them and send them back to us, preferably by email. It would be helpful if you could include with your application a covering letter giving information on:

- why you are particularly interested in the post;
- what particular strengths and qualities you feel you could bring to the school;
- the contribution and ideas you would feel confident in making to the development of your department and the wider school.

We look forward to hearing from you.

Yours sincerely

Jane Rutherford (Ms)
Headteacher

Staffordshire County Council
Microsoft IT Academy Program Member
MUSIC Mark
THE DUKE OF EDINBURGH'S AWARD
National Forest Teaching School
Anti Bullying Pledge School