

The people behind
the magic.



JOIN OUR TEAM



Learning Support Assistant (Level 1)

Salary: Band C (NJC points 4-6) **Actual Salary:** £15,938 - £16,447 **pending pay award.

Contract Terms: Fixed term until 31st August 2027. Term-time only plus 2 days.

Hours: 27 hours 30 minutes per week, Monday to Friday.

Closing Date: Friday 4th September 2026 at 9.00am.

Start Date: As soon as your notice allows.

We reserve the right to close this vacancy early if we receive sufficient applications for the role. Therefore, if you are interested, please submit your application as early as possible.



Together
Learning Trust

THE SCHOOL

CHARACTER BUILDING SINCE 1712



Welcome to The Brooksbank School, where we have a rich and long history of serving the community of Elland. We are proud to be the second largest comprehensive high school in Calderdale, with 1700 students who are at the heart of everything we do. Our school has maintained its own sixth form centre, providing our students with continuity and the opportunity to achieve their full potential.

At Brooksbank, we are fully committed to academic excellence and strive to provide the best possible education for our students. Our school consistently ranks highly among the top non-selective schools in Calderdale. However, we also believe that true accomplishment goes beyond academic success. That's why we encourage our students to pursue their passions in the arts, sports, media, and community work, which will shape them into future leaders.

We are excited to share that 2022 marks a new chapter in our school's journey as we joined the Together Learning Trust. This move provides us with the opportunity to further improve our school and continue our mission of providing an excellent education for every student, every day. As part of a committed and supportive staff team, you'll find opportunities here to shine and represent the #spiritofbbs.

We invite you to become a part of our school community, where you will be welcomed with open arms. At The Brooksbank School, you'll find a warm and nurturing environment that encourages personal growth and fosters a sense of belonging. Join us on this exciting journey and be a part of something truly special.



There are increasing numbers of 'success stories' for pupils who now engage successfully with their learning as a result of the support they receive

- OFSTED REPORT 2022

EXPLORE MORE



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When schools collaborate, incredible things happen.

Together Learning Trust is a thriving group local family of schools. We have three secondary schools, two school sixth forms, five primary schools and a special school, inspiring 5800 young people. We are driven by a shared commitment to providing magical learning experiences for all our children and a belief that all of them can achieve great things.

Exceptional achievement stems from developing world class teaching and learning. Creativity is the core of our values. Our staff are amazing, in both the relationships they forge and the incredible range of opportunities they make possible. We get great results, but we give and expect so much more. We are shaping a generation of future global citizens with the character they need to succeed; with the integrity and commitment to excellence that will enable them to thrive.

Together Learning Trust schools are wonderful places to work. We value and support our team across all our schools, and recognise the ideas, experience and expertise of our staff. Being part of the Trust opens up new opportunities for staff development. The Trust schools work closely together to identify and then implement the best school improvement strategies across its schools. Our aim is to grow great people and talent.

We cherish our staff, support their wellbeing and enable them to flourish. Being part of Together Learning Trust feels special due to the unique nature of the schools and the opportunities it brings for staff, students and communities to collaborate. For everyone involved in our Trust our mission is simple. To **Grow, Excel, and Learn Together**.

What could we do, together?

DAVID LORD, CHIEF EXECUTIVE OFFICER



"Working with such creative, professional and dynamic staff from other schools in the trust has helped make my job much more enjoyable and manageable, whilst reducing workload."

- DAMIAN BALL

Assistant Headteacher, The Brooksbank School

EXPLORE MORE



www.togetherlearningtrust.co.uk

Together
Learning Trust

THE JOB

Learning Support Assistant

Are you passionate, friendly and dedicated when it comes to providing excellent care and educational support to students with additional needs? Do you recognize yourself as having strong communication skills, patience and understanding? Are you a strong team player who can help to secure outstanding outcomes for all students in a safe, vibrant, and happy school? If this sounds like you, we'd love to hear from you.

What will you get in return?

This is a fantastic opportunity to work as part of a passionate and friendly team under the direction and with the support of the SENDCO and Assistant SENDSO. You will also benefit from fantastic support and development opportunities to enable you to do what you do best at this wonderful school. At The Brooksbank School, you'll find a strong foundation where you can make a real difference to the lives of our children.

What the role involves in a nutshell:

- To provide dedicated 1:1 support for a child / children diagnosed with additional needs who require individual support to support access to learning, as well as being able to nurture the child's social and emotional needs.
- Responsible for some learning activities within the overall teaching plan to enable access to learning.

In addition to the above, we're looking for someone who is self-driven and wants to deliver the best service. It's important that you can demonstrate a solution's focused attitude, maintaining a positive outlook and work well in a team.

What you'll get in return?

You'll be joining a school and Trust which is all about putting staff first – with numerous wellbeing initiatives and social events to enjoy each term!

In addition to this you will benefit from:

- Automatic enrolment to the West Yorkshire Pension Fund.
- A Supportive and forward-thinking Leadership Team.
- Staff development through proactive personal and professional development.
- Working as part of a creative and supportive team who want the best for all students.
- Free Parking.
- Cycle to Work scheme.
- Additional holidays linked to service.
- Eye Care.
- Annual Flu Vaccines.
- Home & Technology Scheme.
- Rewards and discounts.
- GP Online and Prescription Service.
- Your Care Wellbeing Platform & EAP.
- Lifestyle benefits & discounts.

Diverse perspectives and experiences are critical to our success, and we welcome applications from all people from all backgrounds with the experience and skills needed to perform this role.

If our school sounds like a place in which you could really make a difference, then we'd love to hear from you.

ROLE PROFILE | Learning Support Assistant Level 1

Accountable to:	SENDCO & Assistant SENDSO
Accountable for:	n/a
Job Family:	Support Specialist
Salary:	Band C (NJC 4-6)
Hours:	27 hours 30 mins per week, Term Time plus 2 days

CORE PURPOSE

To provide high-quality learning support that enables students with SEND to access the curriculum, develop essential skills, and make sustained progress. The role works closely with the SENDCO, Assistant SENDSO, classroom teachers and wider pastoral staff to deliver targeted interventions, adapted learning materials, and personalised support that promotes inclusion, independence and wellbeing.

The Learning Support Assistant plays a key role in the classroom to support access to learning for students. The role supports the delivery of high-quality teaching by adapting materials, reinforcing learning, promoting inclusion and helping students develop independence, confidence and appropriate behaviours. The postholder works closely with teaching staff, pastoral teams, and parents/carers to ensure students are supported to achieve their targets and access the curriculum safely and effectively.

KEY DUTIES AND OUTCOMES

Each individual task will not be identified within the role profile; Employees will be expected to comply with all reasonable requests to ensure the role delivers the expected outcomes linked to its core purpose and accountabilities.

Support for Teaching and Learning

- ✓ Prepare and adapt learning materials, including simplified or extended resources, teaching aids and tasks under the direction of the SENDCO or the Teacher.
- ✓ Support the delivery of high-quality teaching by adapting materials, reinforcing learning, promoting inclusion and helping students develop independence, confidence and appropriate behaviours in the classroom.
- ✓ Contribute to high-quality curriculum access by supporting behaviour expectations and reinforcing consistent routines to ensure students make sustained progress.
- ✓ Assist in adapting work for both lower and higher ability students by explaining subject-specific vocabulary, assisting students in recording homework, and suggesting appropriate approaches to learning tasks.
- ✓ Support students in accessing practical activities safely, including PE and other practical subjects.

Support for Student Progress and Inclusion

- ✓ Monitor and communicate progress of identified students, ensuring provision maps, reviews and EHCP targets remain accurate and up to date.
- ✓ Act as a key worker for identified students or groups, to provide consistent support, guidance, and monitoring of progress.
- ✓ Promote inclusion by developing positive working relationships with students, encouraging independent learning, and supporting strategies that improve behaviour, engagement and confidence.

Behaviour, Safeguarding and Wellbeing

- ✓ Maintain up-to-date knowledge of the SEND Code of Practice, safeguarding, and risk assessment procedures for SEND students to remain compliant.
- ✓ Support the implementation of the school behaviour policy and reinforce expectations consistently.

- ✓ Escalate safeguarding concerns in line with school policies and procedures.
- ✓ Assist with care needs where required, following guidance and training.

EXPECTED BEHAVIOURS

All employees are expected to conduct themselves in line with the essential behavioural competencies, including any additional leadership competencies related to their job family level. These competencies are designed to support high performance and provide clear behavioural expectations at every level. Through active engagement with our personal and professional development offering we expect everyone to develop their skills and knowledge in line with our competency framework and the technical competencies outlined in the role profile. For more information on the behavioural competency framework please visit [Competency Framework](#).

PERSON SPECIFICATION

Experience and Qualifications Required	Essential	Desired
Educated to GCSE Grade C/4 or above in English and Maths.	✓	
Willing to work towards Level 2 QCF in Teaching and Learning and paediatric first aid.	✓	
Experience of supporting positive classroom behaviour	✓	
Experience of working in a school and supporting teaching and learning across curriculum areas.	✓	
Technical Skills Required		
Ability to support students with a range of SEND needs including learning, emotional, behavioural and physical/sensory needs.	✓	
Effective communication skills, adapting style and approach to ensure appropriate, positive relationships are built and maintained.	✓	
Able to manage competing priorities effectively	✓	
Good understanding of inclusive education for SEND students	✓	
Proficiency in Microsoft Office and ability to maintain accurate records.	✓	

HOW TO APPLY

Say yes to new adventures.

Could we be a good fit for each other? If you'd like a chat about the role or have any questions ahead of making a formal application, we would be delighted to hear from you. Please contact Rebecca Gvozdenko, our Leadership Co-Ordinator via r.gvozdenko@brooksbank.TLT.school .Please note our school will reopen on Tuesday 1st September, if you have any queries.

If you're ready to apply, please complete our online application fully by clicking [here](#) before the deadline.

SAFER RECRUITMENT

We are committed to safeguarding children, young people and vulnerable adults. All staff and volunteers are expected to behave in a way that supports this commitment and are subject to an enhanced DBS check. Please be aware that it is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children. If you are shortlisted for interview, we will undertake an online public search in line with guidance from the Department for Education and Keeping Children Safe in Education 2025.