The people behind the magic.

JOIN OUR TEAM

Learning Support Assistant (Level 1)

Salary: Band C (NJC points 4-6) **Actual Salary:** £8,681 - £8,958 per annum.
Contract Terms: Permanent. Term-time only plus 2 days.
Hours: 14 hours 30 minutes per week, Monday and Tuesday 8.30am – 2.30pm and Wednesday 8.30am – 12.00noon.
Closing Date: Friday 4th December 2026 at 9.00am.
Start Date: Ideally 4th January 2027, but we realise this may need to be flexible subject to your notice period.

We reserve the right to close this vacancy early if we receive sufficient applications for the role. Therefore, if you are interested, please submit your application as early as possible.



Together Learning Trust

THE SCHOOL

A SCHOOL TRANSFORMED

Ofsted called us "a school transformed" and honestly, that sums it up better than we could. Brooksbank has been part of Elland for generations. We're the second largest comprehensive in Calderdale, with around 1,500 students and our own sixth form. We're proud of where we've got to, but we're more excited about where we're going.

In 2022 we joined Together Learning Trust, and that's opened up new opportunities, for our students and for our staff. We're a school on the move, and we want people around us who want to be part of that.

The community spirit here is hard to miss. Students, families and staff genuinely care about this place, and that shows up every day, in classrooms, on the sports field, in performances and in the relationships that make a school feel like more than just a building.

Whether you're a teacher or support staff, if you're looking for somewhere with real community spirit, a team that has your back, and a school with genuine momentum, we'd love to hear from you. #spiritofbbs

> *This is a school transformed. Pupils feel safe and are proud to be part of this vibrant school. They are welcoming to all, positive and speak confidently about their learning. Older pupils say how much their school experience has improved.*
>
> **- OFSTED REPORT 2025**

EXPLORE MORE

www.thebrooksbankschool.co.uk

thebrooksbankschool

@thebrooksbank

THE TRUST

When schools collaborate, incredible things happen.

Together Learning Trust is a group of schools that genuinely like working together.

That might sound like a small thing. It isn't. Nobody in our schools is working in isolation, trying to solve problems that someone two miles away has already solved. Expertise shared across nine schools belongs to all of them.

Primary schools, secondary schools, sixth forms and a special school that's around 5,800 young people across Calderdale and Kirklees. Rooted in West Yorkshire. Built around a belief that when schools work like this, something remarkable happens for children.

That belief comes from a clear set of values: integrity, excellence, and joy. Not about how children should live, but about how our Trust leads, how decisions get made, how people hold themselves to account and what it means to do this work well.

Each of our schools has its own identity, shaped by its community and its children. Being part of our Trust does not change that. It adds to it.

DAVID LORD, CHIEF EXECUTIVE OFFICER



Working with such creative, professional and dynamic staff from other schools in the trust has helped make my job much more enjoyable and manageable, whilst reducing workload."

- DAMIAN BALL
Assistant Headteacher, The Brooksbank School

EXPLORE MORE

www.togetherlearningtrust.co.uk

Together Learning Trust

THE JOB

Learning Support Assistant 1

Are you passionate, friendly and dedicated when it comes to providing excellent care and educational support to students with additional needs? Do you recognize yourself as having strong communication skills, patience and understanding? Are you a strong team player who can help to secure outstanding outcomes for all students in a safe, vibrant, and happy school? If this sounds like you, we'd love to hear from you.

We are seeking a part-time Learning Support Assistant to join our supportive and dedicated team at The Brooksbank School.

What the role involves in a nutshell:

- Provide dedicated 1:1 support for a child or children with additional needs, helping them to access learning and supporting their social and emotional development.
- Support learning activities under the direction of teaching staff to enable students to engage fully with the curriculum.
- Work collaboratively with teachers, the SENDCO and wider support staff to help students achieve their full potential.

In addition to the above, we're looking for someone who is proactive, positive and committed to helping every child succeed. You'll be a team player with excellent interpersonal skills and a caring, patient approach, able to build positive relationships with students, colleagues and families.

What you'll get in return?

You'll be joining a school and Trust which is all about putting staff first – with numerous wellbeing initiatives and social events to enjoy each term!

In addition to this you will benefit from:

- Automatic enrolment to the West Yorkshire Pension Fund.
- A Supportive and forward-thinking Leadership Team.
- Staff development through proactive personal and professional development.
- Working as part of a creative and supportive team who want the best for all students.
- Free Parking.
- Cycle to Work scheme.
- Additional holidays linked to service.
- Eye Care.
- Annual Flu Vaccines.
- Home & Technology Scheme.
- Rewards and discounts.
- GP Online and Prescription Service.
- Your Care Wellbeing Platform & EAP.
- Lifestyle benefits & discounts.

Diverse perspectives and experiences are critical to our success, and we welcome applications from all people from all backgrounds with the experience and skills needed to perform this role.

If our school sounds like a place in which you could really make a difference, then we'd love to hear from you.

ROLE PROFILE | Learning Support Assistant Level 1

Accountable to:	SENDCO & Assistant SENDSO
Accountable for:	n/a
Job Family:	Support Specialist
Salary:	Band C (NJC 4-6)
Hours:	14 hours 30 mins per week, Term Time plus 2 days

CORE PURPOSE

To provide high-quality learning support that enables students with SEND to access the curriculum, develop essential skills, and make sustained progress. The role works closely with the SENDCO, Assistant SENDSO, classroom teachers and wider pastoral staff to deliver targeted interventions, adapted learning materials, and personalised support that promotes inclusion, independence and wellbeing.

The Learning Support Assistant plays a key role in the classroom to support access to learning for students. The role supports the delivery of high-quality teaching by adapting materials, reinforcing learning, promoting inclusion and helping students develop independence, confidence and appropriate behaviours. The postholder works closely with teaching staff, pastoral teams, and parents/carers to ensure students are supported to achieve their targets and access the curriculum safely and effectively.

KEY DUTIES AND OUTCOMES

Each individual task will not be identified within the role profile; Employees will be expected to comply with all reasonable requests to ensure the role delivers the expected outcomes linked to its core purpose and accountabilities.

Support for Teaching and Learning

- ✓ Prepare and adapt learning materials, including simplified or extended resources, teaching aids and tasks under the direction of the SENDCO or the Teacher.
- ✓ Support the delivery of high-quality teaching by adapting materials, reinforcing learning, promoting inclusion and helping students develop independence, confidence and appropriate behaviours in the classroom.
- ✓ Contribute to high-quality curriculum access by supporting behaviour expectations and reinforcing consistent routines to ensure students make sustained progress.
- ✓ Assist in adapting work for both lower and higher ability students by explaining subject-specific vocabulary, assisting students in recording homework, and suggesting appropriate approaches to learning tasks.
- ✓ Support students in accessing practical activities safely, including PE and other practical subjects.

Support for Student Progress and Inclusion

- ✓ Monitor and communicate progress of identified students, ensuring provision maps, reviews and EHCP targets remain accurate and up to date.
- ✓ Act as a key worker for identified students or groups, to provide consistent support, guidance, and monitoring of progress.
- ✓ Promote inclusion by developing positive working relationships with students, encouraging independent learning, and supporting strategies that improve behaviour, engagement and confidence.

Behaviour, Safeguarding and Wellbeing

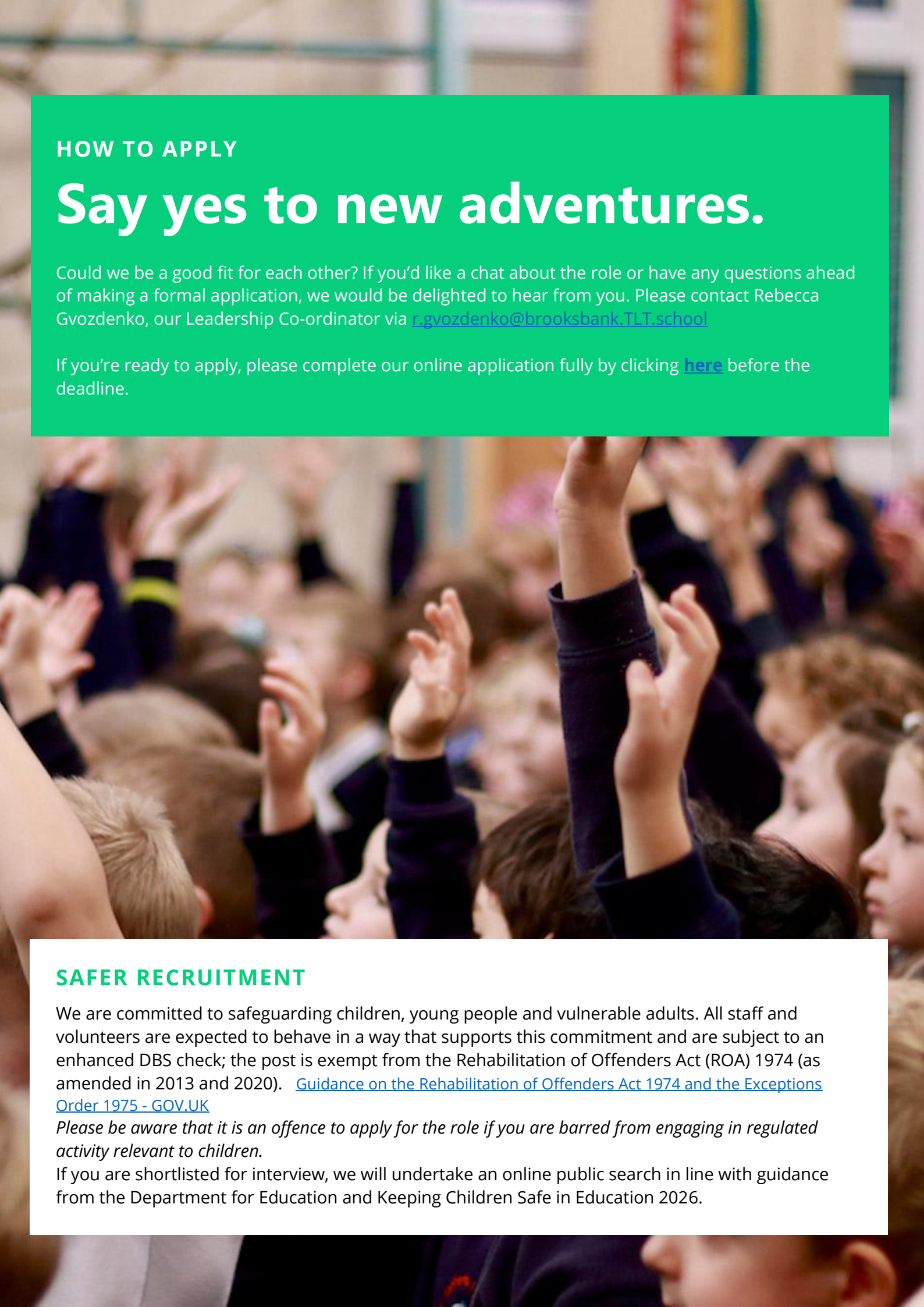
- ✓ Maintain up-to-date knowledge of the SEND Code of Practice, safeguarding, and risk assessment procedures for SEND students to remain compliant.
- ✓ Support the implementation of the school behaviour policy and reinforce expectations consistently.
- ✓ Escalate safeguarding concerns in line with school policies and procedures.
- ✓ Assist with care needs where required, following guidance and training.

EXPECTED BEHAVIOURS

All employees are expected to conduct themselves in line with the essential behavioural competencies, including any additional leadership competencies related to their job family level. These competencies are designed to support high performance and provide clear behavioural expectations at every level. Through active engagement with our personal and professional development offering we expect everyone to develop their skills and knowledge in line with our competency framework and the technical competencies outlined in the role profile. For more information on the behavioural competency framework please visit Competency Framework.

PERSON SPECIFICATION

Experience and Qualifications Required	Essential	Desired
Educated to GCSE Grade C/4 or above in English and Maths.	✓	
Willing to work towards Level 2 QCF in Teaching and Learning and paediatric first aid.	✓	
Experience of supporting positive classroom behaviour	✓	
Experience of working in a school and supporting teaching and learning across curriculum areas.	✓	
Technical Skills Required		
Ability to support students with a range of SEND needs including learning, emotional, behavioural and physical/sensory needs.	✓	
Effective communication skills, adapting style and approach to ensure appropriate, positive relationships are built and maintained.	✓	
Able to manage competing priorities effectively	✓	
Good understanding of inclusive education for SEND students	✓	
Proficiency in Microsoft Office and ability to maintain accurate records.	✓	



HOW TO APPLY

Say yes to new adventures.

Could we be a good fit for each other? If you'd like a chat about the role or have any questions ahead of making a formal application, we would be delighted to hear from you. Please contact Rebecca Gvozdenko, our Leadership Co-ordinator via r.gvozdenko@brooksbank.TLT.school

If you're ready to apply, please complete our online application fully by clicking **here** before the deadline.

SAFER RECRUITMENT

We are committed to safeguarding children, young people and vulnerable adults. All staff and volunteers are expected to behave in a way that supports this commitment and are subject to an enhanced DBS check; the post is exempt from the Rehabilitation of Offenders Act (ROA) 1974 (as amended in 2013 and 2020). Guidance on the Rehabilitation of Offenders Act 1974 and the Exceptions Order 1975 - GOV.UK

Please be aware that it is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children.

If you are shortlisted for interview, we will undertake an online public search in line with guidance from the Department for Education and Keeping Children Safe in Education 2026.