



Learning Support Assistant Job Description

Reports to: Deputy Head, KS1 Phase Lead & Class Teacher

Purpose of the post:

To support pupils and accelerate the progress of their learning through interventions in or out of the classroom environment. To work within a team to ensure high quality education, enabling all children to achieve their best.

Duties and Responsibilities:

To undertake the following duties with minimal supervision, demonstrating a thorough knowledge of the curriculum and able to work with a degree of independence showing initiative and enthusiasm.

Values:

Be able to demonstrate CHEER: cooperation, honesty, enthusiasm, empathy and respect to all children and adults alike.

Be a good role model

Demonstrate a high level of personal integrity, loyalty, discretion and professionalism

Assist in implementing school policies and the implementation of the School Development Plan

Support the school to ensure the whole school community is committed to its vision and values, encouraging them to achieve their best and help secure the best outcomes for children and the success of the school.

Teaching and Learning:

Follow the schools' policies and procedures

Use encouragement and praise with children to promote development and positive behaviour

Work under the supervision of the class teacher and provide assistance as required in the classrooms.

Work with pupils in all areas of the curriculum as reasonable required by class teachers. Particular emphasis may sometimes be placed on working with children who need additional support in the classroom.

Support the class teacher and other staff in class in taking responsibility for preparation and organisation of resources needed to support children's learning.

Work with individual and small groups of pupils who may have learning difficulties throughout the school and who may need additional support in a particular lesson

Record observations and assist with individual assessment as required.

Undertake playground duties and administer first aid

Participate in arrangements for further training and professional development

Cover break duties as required

Carry out the duties of Midday Supervisor

Supervise groups of pupils on educational visits or residential trips

Report any areas of concern including safeguarding and know who to report to

Be a team member

Attend meetings when required

Adhere to the school safeguarding procedures and attend child protection training when required

Please note a degree of flexibility is required as duties may change from time to time.