

F.A.Q's. – Teaching Assistants at Palmerston School (LSA)

Question	LSA Learning Support Assistant
<ul style="list-style-type: none"> Contracted Hours A full time, annualised contract is 1560 hours per year and anything less is considered part time. 	<p>0.8 FTE (Full Time Equivalent) 32 hours per week / 39 week per year (i.e. Term Time only PLUS 5 inset / training days.)</p> <p>***Total annual working hours are 1248 per annum excluding unpaid breaks. This equates to 80 % full time equivalent (0.8FTE).</p>
<ul style="list-style-type: none"> Weekly Working Pattern 	<ul style="list-style-type: none"> • Mon : 09.00 – 15.45 • Tue : 09.00 – 16.30 • Wed : 09.00 – 15.45 • Thu : 09.00 – 15.45 • Fri : 09.00 – 15.45
<ul style="list-style-type: none"> Lunchbreak 	30mins per day (unpaid)
<ul style="list-style-type: none"> Salary 	Grade 2 (SCP 3 – 5) w.e.f. Apr'25 £24,796 - £25,583 FTE
<ul style="list-style-type: none"> Working less than 5 days. 	We may have advertised for working 5 days per week. If you are looking for a position working less than 5 days per week & believe you are a good fit for this position, we would suggest you still make an application. If you are accepted for an interview, please discuss this with the panel as we may be able to match you with a job share.
<ul style="list-style-type: none"> Part Time Working 	<ul style="list-style-type: none"> • A full time, annualised contract is 1560 hours per year and anything less is considered part time. • Our class teams work term time only, <u>therefore all of our teaching support contracts are technically “Part Time”</u> (LSA - 0.8 FTE) • If you work less than 5 days per week you are likely to have a lower FTE.
<ul style="list-style-type: none"> Pay 	It is likely that all new joiners would start at the bottom of the salary Grade. To calculate how much you will be paid, your salary is multiplied by your FTE.
<ul style="list-style-type: none"> Salary Example 	Starting as a new LSA (Grade 2, SCP3) Working FULL TIME (i.e. Not Term Time) would be £24796. Assuming you are contracted for 32hours per week, term time this means you are 0.8FTE. Before tax & deductions, salary is (£24796 x 0.8) £19836