

**St John Fisher Catholic Primary School**  
**Person Specification**  
**Learning Support Assistant**

**Job title:** Learning Support Assistant

**School:** St John Fisher Catholic Primary School

**Line manager:** Deputy Head Teacher, Phase Leader, Class Teacher

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***This form lists the essential requirements needed in order to do the job. Applicants will be short-listed solely on them meeting these requirements.***

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## **Essential Requirements**

### ***Education and Experience***

- a) Excellent numeracy and literacy skills or qualifications equivalent to NVQ level 2 in English and maths.
- b) Experience of working with relevant age groups within a learning environment.
- c) Experience of working with children with additional needs on a 1:1 basis.
- d) Experience of general clerical/ administrative work.
- e) Experience of working with children with Emotional Literacy and Social needs

### ***Knowledge, Skills and Abilities***

- f) Ability to work collaboratively and co-operatively with colleagues
- g) An understanding of classroom roles and responsibilities.
- h) Good working knowledge of national curriculum and other relevant learning programmes.
- i) An ability to understand the principles of child development and learning processes and in particular barriers to learning.
- j) Full working knowledge of relevant policies and codes of practice and awareness of relevant legislation.
- k) Working knowledge and experience of implementing national / foundation stage curriculum and other relevant learning programmes/strategies.
- l) Good understanding of child development and learning processes and able to observe, monitor and provide constructive feedback.
- m) Understanding of statutory frameworks related to teaching.
- n) Understand range of support services and other agencies as appropriate.
- o) Ability to plan effective actions for pupils at risk of underachieving.
- p) Ability to, use ICT effectively to support learning.
- q) Ability to build and maintain effective relationships with pupils, treating them equitably with respect and consideration.

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- r) Ability to understand the roles of parents and carers in pupils learning and demonstrate ability to liaise with parents and carers sensitively and effectively.
  - s) Ability to provide necessary personal care to children.
  - t) Constantly improve own practice/ knowledge through self-evaluation and learning from others.
  - u) To be responsible for promoting and safeguarding the welfare of children and young people within the school.
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