

## JOB DESCRIPTION

<b>JOB TITLE</b>	Intervention Assistant
<b>EMPLOYER</b>	University of Brighton Academies Trust
<b>LOCATION (Academy)</b>	The St Leonards Academy
<b>RESPONSIBLE TO</b>	Facility Lead
<b>RESPONSIBLE FOR</b>	Delivering a range of interventions to SEN students
<b>BUDGET RESPONSIBILITY</b>	N/A
<b>MAIN PURPOSE OF THE JOB</b>	<ul style="list-style-type: none"> <li>To support SEND students delivering specialist provision and interventions as required, including but not exhaustive to SALT, Sulp, Sensory, Physio, Dyslexia, Personal Programmes, SEMH support.</li> </ul>
<b>MAIN TASKS / KEY RESPONSIBILITIES</b>	
<b>1</b>	Work collaboratively with the SENCO and Assistant SENCO and to effectively support the learning of SEN students by delivering interventions on either 1:1 or small group basis.
<b>2</b>	Communicate effectively and sensitively with pupils to adapt to their needs and support their learning through interventions to adhere to the statutory requirements of EHCP's
<b>3</b>	Maintain a stimulating and safe learning environment during intervention by organising and managing physical teaching spaces and resources.
<b>4</b>	Demonstrate a level of subject an curriculum knowledge relevant to the role and apply this effectively supporting the intervention learning outcomes
<b>5</b>	To use evidence based practice to support both formative and summative assessment within all delivered interventions
<b>6</b>	Implement behaviour management strategies consistently in line with Academy policy and procedures.
<b>7</b>	Demonstrate understanding of the needs of specialist programmes and expertise as appropriate.
<b>8</b>	Acquire appropriate skills and qualifications or other experience pertinent to the role
<b>9</b>	To carry out all activities in such a manner that data protection requirements are met and are in line with the Trust's policies for Health and Safety, and Equal Opportunities

10	To participate in professional development activities and performance management activities as required
11	To undertake other reasonable duties as directed by your line manager
<p>This Job Description is correct at the time of print and gives the main responsibilities and tasks of the role. These may however be changed or added to as appropriate.</p> <p>There may also be the need for staff to undertake additional duties from time to time, appropriate to the level of the post. Should these additional tasks become a frequent part of the role, the job description will be revised through consultation with the post holder.</p>	
<p><b>Additional Information</b></p>	
<ul style="list-style-type: none"> <li>• All Support Staff posts within the Academy are subject to a one year probationary period</li> <li>• This post is subject to a Disclosure and Barring Service (DBS) check</li> <li>• This post is exempt from the Rehabilitation of Offenders Act (1974) – applicants must be prepared to disclose all criminal convictions and cautions including those that would otherwise be spent under the Act.</li> </ul>	
<p style="text-align: center;"><b>The University of Brighton Academies Trust is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.</b></p>	

**Person Specification - Intervention Assistant**

## **Knowledge/Experience**

- Experience of delivering small group and 1:1 interventions within the Special Facility with children/young people with learning difficulties or disabilities
- Experience of formative and summative assessment

## **Skills/abilities**

- Ability to deal with challenging behaviour
- Ability to act on own initiative
- Ability to motivate and encourage students
- Ability to monitor progress and maintain records
- Ability to follow and deliver programmes prescribed by outside agencies such as NHS and CITS

## **Qualifications/Training**

- English and Maths GCSE's or equivalent qualification or demonstratable ability
- Specialist training/experience in delivering interventions to SEND children

## **Personal Qualities**

- Good communication skills
- Calm, patient and resilient
- Flexible approach
- To work well as part of a team
- To be able to use initiative
- To be professional and confidential with sensitive information