



Dennington Church of England Primary School

Laxfield Road, Dennington, Woodbridge IP13 8AE

01728 638206

Executive Headteacher: Dr Paul Parslow-Williams

Head of School: Mrs Charys Rushbrook

www.denningtonprimaryschool.org.uk

office@denningtonprimary.org.uk

Person Specification

Learning Support Assistant (Special Educational Needs)

Job Title: 1:1 Learning Support Assistant for a pupil with Special Educational Needs

Place: Dennington CofE Primary School

Salary: Grade 2.2 £24,413 pro rata (£12.65 per hour)

Responsible to: Executive Head, Head of School, Classroom teacher

Line Manager: SENDCo/Class teacher

Term of Contract: Permanent subject to external funding

Hours: 12 hours over 2 days (term time only)

Start Date: 1st September 2025

Purpose of Job: To assist and support a pupil with special educational, physical and general learning needs.

Liaison with: SENDCO, Head of School, Class teachers, family, and other support staff, which may include outside agencies, e.g. the CISS team, inclusion specialists on behalf of the SENDCo should the need arise.

Responsibilities of the post:

The 1:1 Learning Support Assistant's main role is to provide support for a pupil with special educational needs. The 1:1 Learning Support Assistant will ensure that the pupil can integrate as fully as possible in the activities generally undertaken by the other children in the class and make progress.

Duties will include running specific programmes and activities to assist the pupil's individual learning and social needs.

Supporting pupils

- To provide learning support for pupils in class or in 1:1 or small group situations.
- To develop knowledge of the particular needs of the child and seek advice from the SENDCo, class teacher and outside agencies as required.
- To aid access to the full range of learning experiences both inside and outside the classroom and provide modified materials as required e.g. worksheets, games, visual prompt cards etc.
- To make or modify resources as suggested and advised by the SENDCo or other outside agencies.
- To organise and maintain an inclusive learning environment across the whole school environment.
- Provide positive reinforcements, praise and rewards to pupils.
- Facilitate inclusion in small group activities with peers and support interaction between them.
- To attend in service training and relevant meetings relevant to the post in order to keep up to date with developments in working with children with special educational needs.

Dennington Church of England Primary School is part of the All Saints Schools Trust.

A charitable company limited by guarantee.

Registered in England and Wales. Company Number: 11216388.



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Supporting the SENDCOo

- To work as part of the team to ensure that the well-being and personal development of the pupil enhances their learning opportunities and life skills.
- To attend planning meetings with the SENDCo to develop learning programmes and to assist in the delivery of the individual learning programmes on a daily basis to promote learning, behaviour and communication skills.
- To provide regular feedback to the SENDCo and, where necessary, relevant outside agencies about any pupil's difficulties and progress.

Supporting the School

- To foster links between home and school.
- To participate in relevant professional development as deemed appropriate.
- To understand and apply the school policies on learning and behaviour, and the statutory guidelines relating to disability discrimination and special educational needs.
- To maintain confidentiality and sensitivity to the pupils' needs but have regard to the safeguarding procedures of the school.
- To carry out duties as directed by the SENDCo or Head of School

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Personal Specification for Special Educational Needs Learning Support Assistant

You will need to:

- Ideally have experience of working with children with special educational needs in a primary school setting
- Have knowledge and understanding of the different social, cultural and physical needs of pupils.
- Have an interest in how children learn and behave.
- Provide appropriate role models of behaviour both in the classroom and around school
- Really care about children, particularly those with learning barriers.

You must be able to:

- Carry out tasks and responsibilities under the direction of the SENDCo, Class Teacher, or Head of School.
- Be productive and show initiative.
- Communicate effectively and appropriately to pupils with different abilities and ethnic backgrounds.
- Motivate pupils to learn and reach their full potential.
- Motivate pupils to be sociable.
- Assist with the organisation of the learning environment.
- Maintain accurate records of the pupils.
- Work effectively with other adults in the school and wider community.
- Be a responsible and trustworthy role model.
- Have patience and be flexible and innovative with a clear understanding of how children might find learning new concepts and remembering taught concepts difficult.
- Respect and maintain confidentiality but have regard to the safeguarding protocols of information sharing where necessary.
- Attend training courses considered appropriate for the post.

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