



JOB DESCRIPTION

Post Title: SEND Learning Support Assistant for Year 10 student with moderate to severe learning difficulties

STATUS OF THE POST

This is a main scale learning support assistant post within the academy structure.

MAIN RESPONSIBILITIES OF THE POST

The post holder is required to fulfil the professional responsibilities which are common to all learning support assistants in the academy. In particular, the post holder's key responsibilities will be to work with one Year 10 student with moderate to severe learning difficulties to promote the student's general progress, independence and wellbeing.

The post holder is accountable to the SENCO, Student Support Lead and the Principal.

SALARY SCALE

- 36 hrs per week
- Actual Salary: £15,438
- Term Time plus 5 days
- Contract Type – to 31 August 2022 (to be reviewed annually)

PROFESSIONAL RESPONSIBILITIES

The post holder will be expected to exercise his /her professional skills and judgment to carry out in a collaborative manner the professional duties set out below:

- To work with subject teachers to provide the student with an alternative differentiated curriculum.
- To prepare learning material across the curriculum.
- To help the student to understand instructions.
- To prepare assessments in collaboration with subject teachers.
- Encourage the student to communicate effectively with staff and students.
- To give information and help to teachers to differentiate work appropriately.
- Support the student during social activities, enrichment and outings.
- Keeping records, as appropriate.
- To participate in the assess-plan-do-review cycle with the subject teacher.
- Support home-school communication.
- Work with the student 1:1 outside of the classroom
- Support the student in developing her social skills in and outside of the classroom.
- Encourage the student to be confident and independent.
- Attend meetings on occasion with other professionals and parents.
- To act as an integral member of the Student Support Team by assisting with the daily departmental tasks