



## **Job Description – Learning Support Assistant**

**Job Title:** Learning Assistant (Level 2) & Midday Supervisor (MDS)

**Location:** The District CE Primary School

**Salary:** NJC SCP 3 (Learning Assistant portion)

**Contract Type:** Fixed Term (Maternity Cover)

**Hours:** 31.25 hours per week (28.75 hours LA / 2.5 hours MDS)

**Working Pattern:** Term time plus one week

### **Purpose of the Job**

To provide high-quality support for teaching and learning within the classroom and ensure the safety, wellbeing, and social development of pupils during break times, and lunch periods. The successful candidate will work under the direction of teaching staff to foster an inclusive and supportive learning environment.

### **Key Responsibilities**

#### **1. Classroom & Learning Support**

- Assist teachers in the delivery of the curriculum, ensuring all pupils can access learning materials.
- Lead targeted interventions for individuals or small groups, with a specific focus on English and Mathematics.
- Support the teacher in managing classroom behavior and maintaining a focused learning environment.
- Prepare resources and assist in the setting up/clearing away of learning activities.

#### **2. Supervision & Pastoral Care**

- **Midday Supervision:** Supervise pupils during lunch and playtimes, encouraging positive play and social interaction.
- **Wellbeing:** Act as a positive role model, building strong relationships with pupils and providing pastoral support where needed.



### 3. Safeguarding & School Standards

- Strictly adhere to the school's Safeguarding and Child Protection policies at all times.
- Maintain the school's high standards of behavior and discipline.
- Promote the Christian ethos and values of The District CE Primary School.
- Participate in relevant training and staff meetings as required.

### Person Specification

Criteria	Essential	Desirable
<b>Qualifications &amp; Training</b>	• Good numeracy/literacy skills (GCSE Grade C/4 or equivalent).	• NVQ Level 2 for Teaching Assistants or equivalent qualification. • First Aid qualification.
<b>Experience</b>	• Previous experience working with children in an educational or formal childcare setting.	• Experience delivering small group interventions. • Experience in a "wraparound care" or lunchtime role.
<b>Knowledge &amp; Skills</b>	• Confidence in supporting primary-level English and Maths. • Understanding of how children learn and stay motivated. • Basic	• Knowledge of specific SEND (Special Educational Needs) strategies. • Awareness of the EYFS or National Curriculum.



	understanding of child development and safeguarding.	
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Strong communication and interpersonal skills.</li> <li>• A positive, resilient, and "can-do" attitude.</li> <li>• Ability to work effectively as part of a multi-disciplinary team.</li> <li>• Calm under pressure.</li> </ul>	<ul style="list-style-type: none"> <li>• A creative approach to problem-solving.</li> <li>• Willingness to lead playground games/activities.</li> </ul>
<b>Commitment</b>	<ul style="list-style-type: none"> <li>• Committed to the school's Christian values and inclusive ethos.</li> <li>• Dedicated to the safety and welfare of all children.</li> </ul>	