

Person Specification – Learning Support Manager

	Essential	Desirable
Qualifications and training	<p>GCSE's, including Maths and English at grade C or above, or equivalent qualifications</p> <p>Qualified to NVQ Level 4 (e.g. HLTA, or above)</p>	<p>Willingness to undertake further training as appropriate</p>
Relevant experience	<p>Relevant and recent experience in working with young people or vulnerable individuals providing pastoral support</p> <p>Experience of behaviour management</p>	<p>Experience of working within an educational setting</p> <p>Experience of managing a provision/service to young people or vulnerable individuals, ideally managing the responsibilities of other staff</p>
Knowledge and understanding	<p>Good knowledge and understanding of SEND, pastoral support and intervention strategies</p>	
Skills and abilities	<p>Good literacy and numeracy skills</p> <p>Excellent interpersonal skills and the ability to communicate effectively with a wide variety of stakeholders, including staff, Social Services, CAMHs, EMAG, etc.</p> <p>Ability to use initiative and problem-solving skills to best support our learners, creating plans and developing alternate forms of provision for our learners within the LSU</p> <p>Ability to monitor and evaluate data</p> <p>Ability to create a welcoming environment where students feel able to come knowing that their needs, however small, will be met with understanding and compassion.</p> <p>Ability to combine administrative requirements with working with young people, remaining calm and patient when working under pressure</p>	

<p>Special Requirements</p>	<p>Enhanced DBS clearance</p> <p>This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent and spoken English is an essential requirement for this role.</p> <p>To, at all times, accept responsibility for safeguarding and promoting the welfare of children.</p> <p>Compliance with all School and Trust policies</p>	
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