MK College Group

Lecturer: English - Prison Education - HMP Standford Hill

Location: HMP Standford Hill
Hours: 25.5 hours per week, 52 weeks per year
Flexible Working: We welcome applications from those seeking flexible hours.
Salary: Up to £26,292 per annum (£38,665 FTE Subject to experience)
Apprenticeships: Development opportunities are available through Apprenticeship standards
Reporting To: Education Manager

IN SHORT

Are you an inspiring, enthusiastic, and passionate English teacher looking for a role where you can make a genuine difference?

HMP Standford Hill are seeking a dedicated individual to join their team, helping learners develop their English skills, build confidence, and unlock future opportunities. This is a unique and highly rewarding role where you will have the chance to transform lives through education and support individuals on their journey towards rehabilitation and employment.

In this role, you will deliver English up to Level 2, tailoring your teaching to meet the diverse needs of learners and helping them achieve qualifications that can positively impact their prospects.

If you are as passionate as we are about reducing re-offending and ensuring learners have a positive learning experience, this is a fantastic opportunity for you!

MK College will treat all applicants fairly and with respect, irrespective of their background, disability or any other individual characteristic. We particularly encourage applications from people with backgrounds which are currently under-represented within Milton Keynes College. All offers made to successful candidates are subject to satisfactory outcomes to a range of pre-employment checks including a Disclosure and Barring Service check (DBS). In addition, security clearance is required for all prison services positions up to Counter Terrorist Check (CTC) level.

OUR BENEFITS

- 35 days annual leave, 3 additional company closure days and UK Bank Holidays (entitlement will be pro-rated for part-time employees)
- Generous Pension Scheme
- Professional development opportunities, including professional qualifications
- Employee Assistance Programme (EAP) accessible 24 hours per day, 365 days per year
- A variety of amazing discounts with NUS Card and our reward and recognition platform Encore
- Employee wellbeing platform

MAKE A DIFFERENCE

In this role, you will:

- Play a significant role in the design, development and delivery of learning which meet the needs of the learners. Satisfying internal and external quality assurance criteria; in line with the Prison Education Framework Delivery Plan, the College strategic and development plan, the Prison's business plan and those of other key stakeholders.
- Understand the learning needs of the student population, deliver challenging and exciting learning sessions.
- Prepare, teach and mark as required, using data to set challenging targets.
- Set and monitor SMART learner targets and use ILPs effectively.
- Ensure all students are fully enrolled onto programmes, accurate records are maintained; with completions, withdrawals and achievement documentation completed in a timely manner.
- Assist in the administration of learning and maintain accurate records of students' learning activities, including learners' progress, assessment schedules, and schemes of work, course reviews and induction programmes.
- Promote high quality teaching and learning, maintaining and developing a variety of learning materials which meet the needs of an equal opportunities' college.
- Liaise with outside agencies, including examination boards, as required.
- Ensure that students' Skills for Life are developed through and integrated into their learning programmes.
- Practice both internally and externally the philosophy and values of the College and take responsibility for promoting equality and diversity.
- Always Carry out duties in accordance with the College's equal opportunities, health and safety and risk management policies and procedures.
- Be aware and fully committed to Milton Keynes College's Regulations, Strategy and Objectives to work together to advance Equality, Diversity and Inclusion and support the challenging of racism, prejudice and inequality, wherever it is found.

This job description is just a guide; you'll be expected to be flexible and perform any other duties as reasonably required of you by your manager and your role is likely to evolve and develop over time. In all your duties, you will be required to take reasonable care of yourself and ensure the safety of our students, your colleagues and other people with whom you come into contact at the College.

IT'S ALL ABOUT YOU

KNOWLEDGE, EXPERTISE & QUALIFICATIONS	• Relevant degree or equivalent vocational qualification • Full teaching qualification (DTTLS, PGCE, Cert Ed) or willing to work towards. • Teaching/training or vocational experience in a relevant discipline/subject area and relevant up-to-date knowledge • Proven track record of managing and supporting diverse groups of learners through nationally accredited programmes • Knowledge of current curriculum and accreditation developments within Further Education and specific subject areas.
IMPACT	• Creative, engaging and inspirational teaching • Working with students who may have little experience of education and training • Teach creatively, adapting to the needs of a variety of learners and willing to explore new teaching and learning strategies
QUALITY	• Effective curriculum and lesson planning which meets individual needs • Identifying, developing and sharing innovative and creative teaching resources • Maintaining professional standards
RESPONSIBILITY	• Delivering engaging classes to learners within the prison • Help to develop a strong vocational programme that meets the needs of the learners, prison and Milton Keynes College • Work across the whole prison estate, on all wings where education is delivered.
RELATIONSHIPS & REPUTATION	• Good communication skills both written and verbal • Commitment to students and student's success • Able to motivate self and others
VISION & DIRECTION	• Ability to plan, communicate and problem solve effectively • Work positively within the inherent restraints of a prison environment/closed institution

MK College Group

ABOUT US

Milton Keynes College Group was formed in 2021, with the mission of Building Fairer Futures. The College Group includes 1,200 colleagues who work across MK College, the South Central Institute of Technology (SCIoT) Bletchley, our prison education services in 30 prisons and MK Commercial which comprises The Brasserie restaurant, Sport Central, Courtside and the Chaffron Centre.

At MK College, our colleagues support more than 3,000 16–19-year-olds currently studying with us and a total student population of over 8,000. Founded in 1982, MK College offers a broad variety of qualifications, including vocational courses, apprenticeships, T levels, higher education and professional certificates, as well as employability skills and community training.

We are proud to have opened one of the biggest Institutes of Technology in the country. The South-Central Institute of Technology (SCIoT) in Bletchley is a consortium of prestigious partners led by Milton Keynes College. Anchor partners include Microsoft, Evidence Talks, Activate Learning, Cranfield University and KPMG. The SCIoT provides higher level technical qualifications, apprenticeships and short courses. We offer a hub of innovation and world-leading technological advancements with relentless dedication to future-proof the lives and skills of learners. At South Central IoT, our learners can be anything ready.

The College is also a national provider of education services in prisons across the country. For nearly 30 years, we have worked with offenders in both custody, the wider community and currently work with 30 prisons across England. This includes 13 prisons which make up the Long-Term High Security Estate, 16 category B, C and D prisons and the new HMP Fosse Way.

Founded on the principle of Further Education's ability to transform lives through learning, we're proud to create an environment that attracts the best colleagues and students from Milton Keynes and the surrounding areas and supports education in prisons nationally. The value we gain from the diverse communities we serve is immeasurable. We want all our colleagues, students and learners to feel they are an integral part of the College Group and together we will create an inclusive culture where everyone can contribute to college life and our collective knowledge and growth.

We know that education has the power to build fairer futures for all, and we know that we can't create real change on our own. That's why we work with employers to ensure that our learners develop the skills that their industries need, as well as partnering with local charities and community groups to make a difference in our local communities.

When applying for a role at the College Group, you can expect the same level of commitment towards diversity and inclusion as you'll experience when you've started with us. We treat all our applicants fairly and with respect, irrespective of their background, disability or any other individual characteristic. We particularly encourage applications from people with backgrounds which are currently under-represented within Milton Keynes College Group.

Milton Keynes College Group is a committed safer recruitment employer in line with Keeping Children Safe in Education (KCSIE). We take extreme care in ensuring the safety and welfare of children, young people and vulnerable adults.

All offers made to successful candidates are subject to satisfactory outcomes from a range of pre-employment checks including a Disclosure and Barring Service check (DBS). In addition, security clearance is required for all prison services positions up to Counter Terrorist Check (CTC) level. For more information, please visit our website and read our Safer Recruitment Policy.