City of Portsmouth College

JOB DESCRIPTION

Job Title	Lecturer in Health and Social Care
Salary Scale/Grade	Spinal Point 25 – 38
Responsible to	Curriculum Manager Health and Social Care
Date of Job Description	June 2026

Purpose

We are presenting an exciting opportunity to contribute to your thriving Health and Social Care department.

The Lecturer in Health and Social Care is responsible to the Curriculum Manager for providing the high-quality teaching and learning, pastoral and academic support and programme leadership that will enable the College to meet these broad objectives. Team working and communications within an overall approach that values people will be of key importance.

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Main Duties and Responsibilities:

- To teach on a range of programmes, including T level and vocational qualifications, provide high-quality learning opportunities that meet the needs of individual students/apprentices and groups in line with the College's strategic priorities and objectives.
- To provide flexible assessment opportunities and closely plan, monitor, track and record student/apprentice retention, achievement, and success.
- To contribute to the development and delivery of high-quality, relevant curriculum and programmes. Curriculum Development responsibilities include:
    - Actively contributing to the development of new programmes within the curriculum area
    - Producing annual schemes of work and/or training plans for all subjects/programmes to be taught

General

- To provide a high level of customer service to students, staff and visitors
- To fulfil your duty not to discriminate against students or potential students or staff
- To assist in the promotion of positive attitudes towards diversity and foster good relations between different people throughout the organisation
- To comply with the College Equality, Diversity and Inclusion Policy
- To understand and adhere to the duties and responsibilities arising from College policies and procedures relating to safeguarding and child protection
- At all times, challenge students who are not displaying ID badges and ensure appropriate interventions re in place for those who persistently do not adhere to this requirement
- Participate in relevant College quality assurance procedures, including performance review, professional development and the departmental self-assessment review process.
- Comply with the College Health and Safety Policy and take responsibility for your own health and safety and that of other users of the College premises
- Complete all required training as set by COPC, such as relevant Health & Safety training

College Expectations?

- To participate in and attend fortnightly 1:1 meetings to receive feedback, discuss performance and recognise achievements
- Participates in, and co-operates with, own Talent Development Review to ensure that job-related targets are met and ongoing staff development in line with the College's aims.
- Carries out Continuing Professional Development (CPD) relevant to the role, including subject or professional updates.
- It is the responsibility of the post holder to promote equal opportunity values, College values and recognition of diversity and inclusion throughout the College
- It is the responsibility of the post holder to commit to safeguarding and promoting the welfare of students within the College
- The post holder will undertake their duties in full accordance with the College's policies and procedures relating to Data Protection and confidentiality
- The post holder will undertake their duties in full accordance with the College's Health and Safety policies, procedures and risk assessments

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Additional Duties

To undertake such additional duties as may be reasonably required commensurate with the level of responsibility within the College at the initial place of work or any other of the College's sites within the area.

General

The job description is a current statement of the duties and tasks required of the post holder. Duties may be varied from time to time provided they do not change the general character of the job level or responsibility entailed.

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PERSON SPECIFICATION

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Department	Health and Social Care
Salary Scale/Grade	Spinal Point 25 - 38

Criteria	**Description**	**Essential Desirable (E/D)**	**Assessed By Application Interview Test**
Education & Qualifications	A good standard of basic education (Maths and English GCSE pass or equivalent)	E	A/T
	2 to 3 A Level passes or equivalent in a relevant subject	E	A
	Degree in a relevant area or equivalent Health or Social Care qualification	E	A
	Teaching Qualification or willing to work towards	D	A/I
Experience	Relevant industry experience	D	A/I
	Experience of teaching/ training and assessing	E	A/I
Skills, knowledge, and competencies	Computer Literate	E	A/I
	Ability to work well in teams but also to work independently with the minimum of supervision	E	I
	Ability to meet targets within set timescales	E	A/I
	Good verbal and written communication skills	E	A/I
	Motivated and able to motivate others	E	I
	Good administrative skills	E	A/I
	Effective interpersonal and presentation skills	E	I
	Understanding of safeguarding in the context of education	E	I
Personal characteristics	Professional approach to work and appearanc	E	I
	Enthusiasm and drive	E	I
	Ability to work under pressure	E	I
	Commitment to excellence	E	I
	Flexible attitude in the way they perform the job	E	I

Other	A commitment to equality of opportunity and widening access to education for all	E	
	This post is subject to an enhanced Disclosure and Barring Service check.	E	

The City of Portsmouth College is committed to safeguarding and promoting the welfare of children and young people in or college. All successful candidates will be subject to an enhanced Disclosure and Barring Service check.