



# Level 1 SEN Teaching Assistant

# Application Pack

## Stanley Road Primary School

**Together We Succeed**

# Contents



## Level 1 SEN Teaching Assistant Application Pack

- 1. About Perry Hall Multi-Academy Trust**
- 2. About Stanley Road Primary School**
- 3. PHMAT Training and Development**
- 4. Job Description/Personal Specification**
- 5. Post Information**
- 6. Contact Details**

# About Our Trust



With the intention to seek more autonomy and control over the school budget and services, Perry Hall Primary School converted to an academy on the 1<sup>st</sup> of July 2013.

At the same time, Perry Hall was delivering School to School support to Berrybrook Primary following a subsequent request from their local governing body, who later in April 2014 joined the trust, officially making it Perry multi-academy trust (MAT). Since then, a number of schools across multiple authorities have been welcomed into the Trust.

The management of the MAT is the responsibility of the trustees who are elected and co-opted under the terms of the Articles of Association.

## Our Vision

### **Our Purpose:**

*We aim to improve the outcomes for all children across our Multi-Academy Trust regardless of their starting points*

### **This is achieved for all our children by:**

- A world class educational experience that will deliver better life chances;
- Ensuring that all children regardless of their starting points achieve above national expectations, and the proportion of pupils making better than expected progress is in line with national expectations;
- Ensuring that children in our schools have the added value and opportunities in curriculum design through partnership with commerce and business;
- Making sure the families surrounding our children have access to the best possible education opportunities for their children;
- Inspiration from excellent role models who are leaders in their academies;
- Celebrating success of all adults and children.

**Together We Succeed**

# About Stanley Road Primary School



**Nurture, Inspire, Achieve**

## **What makes Stanley Road special?**

We have a large, skilled and experienced staff team. Our children represent many races, cultures and religions and bring a wealth of experiences and beliefs, but all come together to create the very special atmosphere which people often comment upon when they visit. In a previous Ofsted inspection one child described the school as a big happy family and the inspection team agreed.

We are very proud of that judgement. We see ourselves as part of the community and work hard to maintain relationships with both the families who use the school and the local residents.

We typically have around 20 different languages represented in school, providing Our '4 pillars of good citizenship', rather than a set of rules, establish the expectations for the school by which both staff and children abide. Mutual respect is central to life here.

We serve a diverse community and have developed a curriculum which meets everyone's needs: children are exposed to a wide variety of subjects and experiences so that they can gain the skills, knowledge and attitudes which will prepare them for a successful time at primary school and which also ensure that they are ready to go on and achieve well at high school and then into adult life, to become productive and successful citizens.



**Together We Succeed**

# PHMAT Training and Development

**We believe that what ultimately leads to the best possible education for our pupils is continual, life-long learning through the provision of support and training to both new and more experienced leaders and teaching staff.**

It is vital that staff development is ongoing, collaborative and experimental which is why our Trust deliver a range of bespoke training courses and support programmes which are tailored to the needs of those we are delivering them to. We understand fully that 'one size doesn't fit all' and that every school has its own individual needs and challenges.

Perry Hall teaching school serves schools both within Wolverhampton and further afield and is made up of a number of specialist leaders of education and expert practitioners who provide a high standard of support and training. Our team has a shared goal – to improve the learning experience of all pupils in the Trust and provides a great number of CPD opportunities for staff across our Trust.



**Together We Succeed**

# Job Description

**Responsible to:** SENCO

**Purpose of the Job:**

To collaborate with teachers in planning and delivering programmes of teaching and learning activities for children identified as needing 1:1 support. The primary focus is to undertake educational activities with individuals, within a framework agreed with and under the overall direction and supervision of a qualified teacher.

**Key duties and responsibilities:**

1. Plan, prepare and deliver assigned programmes of teaching and learning activities to an individual pupil modifying and adapting activities as necessary under the overall direction and supervision of a teacher.
2. Assess, record and report on development, progress and attainment.
3. Liaise with staff and other relevant professionals and provide information about pupils as appropriate.
4. Use teaching and learning objectives to plan, evaluate and adjust lessons/work plans as appropriate within agreed systems of supervision.
5. Assess the needs of a pupil and use detailed knowledge and specialist skills to support pupils' learning.
6. Support pupils in social and emotional well-being, reporting problems to the teacher as appropriate.
7. Help keep the children safe.
8. Develop and promote positive working relationships with staff, pupils and parents and promote the school positively at all times.
9. Support the role of parents / carers in pupil learning and contribute to meetings with parents/ carers to provide constructive feedback on pupil progress/achievement etc.

**Together We Succeed**

# Personal Specification

## SEN Teaching Assistant (1:1 with pupil with an EHCP)

	CRITERIA
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Minimum of a Level 2 NVQ (or equivalent) with proficient practical skills.</li> <li>• Minimum of GCSE Grade C or higher (or equivalent) in English and Mathematics</li> </ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• Previous experience of working or volunteering with children in the Early Years, Key Stage 1 or 2</li> <li>• Desirable to have worked with children with SEND</li> </ul>
<b>SKILLS AND ABILITIES</b>	<ul style="list-style-type: none"> <li>• Good spoken and written English</li> <li>• Numeracy and literacy skills</li> <li>• Have the ability to relate well to children and adults, understanding their needs and being able to respond accordingly.</li> <li>• Good influencing skills to encourage pupils to interact with others and be socially responsible.</li> <li>• Ability to work under the direction of the class teacher but also to work independently and use initiative appropriately.</li> <li>• Personal care skills including openness to supporting dressing</li> <li>• Good behaviour management strategies</li> <li>• Ability to differentiate activities and provide appropriate resources as necessary</li> <li>• Ability to work and communicate as part of a wider team including liaison with outside agencies.</li> <li>• Ability to follow school procedures, including safeguarding policy</li> <li>• Well-developed interpersonal skills to be able to relate well to a wide range of people.</li> <li>• Work constructively as part of a team.</li> <li>• Good communication skills.</li> <li>• Effective use of ICT to support learning</li> <li>• Calm and kind</li> <li>• Proactive</li> </ul>

Together We Succeed



	<ul style="list-style-type: none"> <li>• Able to maintain a structured routine with clear boundaries.</li> </ul>
<b>KNOWLEDGE/BEHAVIOURAL ATTRIBUTES</b>	<ul style="list-style-type: none"> <li>• Knowledge of policies and procedures relating to child protection, health, safety, security, equal opportunities and confidentiality.</li> <li>• Customer focused.</li> <li>• Has a friendly yet professional and respectful approach which demonstrates support and shows mutual respect.</li> <li>• Open, honest and an active listener.</li> <li>• Takes responsibility and accountability.</li> <li>• Committed to the needs of the pupils, parents and other stakeholders and challenge barriers and blocks to providing an effective service.</li> <li>• Demonstrates a “can do” attitude including suggesting solutions, participating, trusting and encouraging others and achieving expectations.</li> </ul>



# Post Information

**Salary:** Points 1 – 4 £18,333 - £19,264 pro rata

30 hours per week, term time only

**Closing Date:** 17/05/2022 at midday

**Start Date: ASAP**

## **Employee Benefits:**

Trust staff are entitled to the following:

- Termly well-being mornings or afternoons
- Access to an employee benefits portal which includes a number of discount vouchers for shopping, entertainment and dining
- Cycle to work scheme
- Free will-writing service
- Free telephone counselling and online access to our employee advice and assistance portal

## **Applying:**

Please complete our application form and submit by email to [Stanleyroad.office@perryhallmat.co.uk](mailto:Stanleyroad.office@perryhallmat.co.uk)

**Together We Succeed**

# Contact Details

## Address

Stanley Road Primary School  
Stanley Road  
Worcester  
Worcestershire  
WR5 1BD

## Call

**01905 355043**

## Email

Stanleyroad.office@perryhallmat.co.uk

## Visit

[www.Stanleyroad.worcs.sch.uk](http://www.Stanleyroad.worcs.sch.uk)



Perry Hall Multi-Academy Trust  
PO Box 7177  
Greenacres Avenue  
Wolverhampton  
WV1 9DB

[www.perryhallmat.co.uk](http://www.perryhallmat.co.uk)

**Together We Succeed**