**Teaching Assistant NCC Level 1 – 32.5 hrs/week, term time only (permanent)**

**GLPC-C SCP 4-5 (£25,185-£25,583 pro rata = approx £19,028-19,944 per annum)**

Oak Field School is a Special School for 166 pupils aged 3-19 with a wide range of learning and physical disabilities, broadly SLD (severe learning difficulties) and PMLD (profound and multiple learning difficulties). This includes some pupils with challenging behaviours linked to SLD, some pupils with ASC, and some pupils with sensory and/or complex health needs. This is a permanent full-time post to start on Monday 03 November 2025; there is also the possibility of a temporary post.

We are seeking **a proactive, enthusiastic, and committed Teaching Assistant with a strong background/interest in the field of SEN and Disability**. A particular interest in supporting the learning of pupils with SLD/ASD who have challenging behaviours linked to their disability would be an advantage, as would experience of supporting the learning of children and young people with PMLD. The school would very much welcome applications from graduates with a degree in a relevant field, who have a strong interest in this sector, and/or who might be considering a teaching career. Similarly, although this is an unqualified post, we would welcome applications from strong candidates who are currently enrolled on an NVQ3 course in Supporting Teaching and Learning (STL) or similar, or who are actively thinking of applying for this in the near future, since there will be opportunities for career progression within the school. If in doubt about your suitability for this post, please contact Patricia Lewis (Headteacher) **before** you apply, as below.

The focus of a TA1 post at our school is to support personalised learning at all levels, as part of a team - this includes teaching, learning, assessment, behaviour management, and care; TA1s support especially the physical management and care of the pupils, alongside pupil/student assistants. The successful candidate will be expected to be proactive in seeking and developing their own CPD. The school provides training in areas such as Communication, Makaton, PSHE/RSE, Behaviour and Physical Intervention (NCC *Approach*), Moving and Handling, and Personal and Intimate Care (see appendix) to maximise access to learning. We also ensure access to multi-disciplinary training in physical management, and health tasks such as gastrostomy feeds, as appropriate. Although TAs work in a specific class, candidates are appointed to the school, rather than to a specific KS, to a particular area of Learning Difficulty, or to a particular pupil (class placement changes annually, by negotiation), and are expected to participate actively in the wider life and enrichment activities of the school.

Working hours for this post are Mon-Fri 8.50am-3.50pm, with 30 minutes lunchbreak.

Since Oak Field is a unique specialised educational setting, we strongly advise that **before** you apply for this post you have a detailed look at our website (oakfieldschool.org.uk), especially the 4-minute video and the Learning At Home tab, then have an **informal telephone conversation with Patricia Lewis** **(Headteacher)** to discuss this post further. This opportunity is available between 9.30am and 5pm, and we cannot stress enough how important this is, to support your application.

Applications close on: **Monday 29 September 2025 at 9am**

Provisional interview date: Later that week

For the Personal Statement section of the application form, please write a covering letter (2 sides max)

outlining your experience, knowledge, skills and abilities in relation to this post.