

## PERSON SPECIFICATION – TEACHING ASSISTANT LEVEL 1

ESSENTIAL				DESIRABLE		
	Criteria No.	ATTRIBUTE	Stage Identified	Criteria No.	ATTRIBUTE	Stage Identified
<b>Qualifications &amp; Education</b>	E1	GSCE Maths and English or equivalent	AF,C	D1	Child Care Qualification – <ul style="list-style-type: none"> <li>▪ CACHE Level 1 Foundation Award for Caring for Children,</li> <li>▪ NVQ Level 2 for Teaching Assistants or equivalent</li> </ul>	AF,C
	E2	NVQ L3 in Early Years Care & Education	AF,C			
<b>Experience &amp; Knowledge</b>	E3	Experience of working with children of relevant age	AF,R,I	D2	Experience of basic administrative tasks and processed	AF,I
	E4	Understanding of classroom roles and responsibilities and Teaching Assistant's role	AF,R,I	D3	Experienced / Trained First Aider	AF,C
<b>Skills</b>	E5	Ability and confidence to assist pupils with basic numeracy and literacy in line with learning strategies and national curriculum	AF,R,I	D4	Ability to use computers and educational software packages	I,R
	E6	Ability to work in a team and independently	I,R			
	E7	Ability to communicate with wide range of audiences, i.e. parents, teachers, pupils, other professionals	I,R			
<b>Personal Attributes</b>	E8	Ability to promote fairness and a positive role model to pupils	I,R			
<b>Special Requirements</b>	E9	To comply with the School's No Smoking at Work policy, Alcohol at Work and Health & Safety policies	I			

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	Criteria No.	ATTRIBUTE	Stage Identified	Criteria No.	ATTRIBUTE	Stage Identified
	E10	Motivation to work with children	AF,R,I			
	E11	Ability to form and maintain appropriate relationships and personal boundaries with children	AF,R,I			
	E12	Emotional resilience in working with challenging behaviours and attitudes to use of authority and maintaining discipline	AF,R,I			
	E13	Suitability to work with children	D			

Key – Stage identified	
AF	Application Form
C	Certificates
T	Tests
P	Presentation
I	Interview
R	References
D	Disclosure and Barring Check

Issues arising from references will be taken up at interview. All appointments are subject to satisfactory references.