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|  | **ESSENTIAL** | **DESIRABLE** | **HOW MEASURED** |
| **EXPERIENCE** | 1. Experience of working with children in mainstream or specialist settings, in a paid or voluntary capacity.  2. Experience in the use of ICT. | 1. Experience of developing and creating simple educational activities. | Application form  Interview |
| **EDUCATION, TRAINING AND QUALIFICATIONS** | 1. NVQ in Learning Support or other appropriate qualification. | 1. GCSE/O Level equivalent in English and Mathematics.  2. Recent Positive handling training. | Application form/certificate |
| **SKILLS AND KNOWLEDGE** | 1. Good Literacy skills.  2. Good Numeracy skills.  3. Good Communication skills.  4. Good time management & organisational skills.  5. Knowledge of child development & children’s personal development needs.  6. Knowledge of the implications of common disabilities in children for teaching & learning at school and for families of pupils.  7. Knowledge of strategies which promote good behaviour & discipline, including positive handling.  8. Ability to maintain necessary levels of confidentiality. |  | Application form  Interview |
| **PERSONAL QUALITIES** | 1. Ability to work in conjunction with class teacher with a child in potentially disruptive situations.  2. Willingness to undertake training.  3. Good interpersonal skills and ability to be flexible. | 1. Sense of humour. | Interview |
| **WORKING ARRANGEMENTS** | 1. Ability to participate fully in planned physical interventions, in pupil personal care routines and in lifting, moving & handling pupils with physical disabilities safely following recognised procedures. |  | Interview |

**THE POST IS SUBJECT TO:**

DISCLOSURE OF CONVICTIONS UNDER THE REHABILITATION OF OFFENDERS (EXEMPTION) ACT 1975. **YES**

**THE LEVEL OF DISCLOSURE FOR THIS POST IS:**

BASIC DISCLOSURE - convictions not spent

STANDARD DISCLOSURE - for posts with children, young people, elderly, sick or disabled, administration of the law

✓ **ENHANCED DISCLOSURE - standard disclosure plus regular care, training, supervising young people**

IS THE POST POLITICALLY RESTRICTED? YES NO ✓