Person Specification: Level 2 Teaching Assistant

| | Essential | Desirable |
|-------------------------------|---|--|
| Qualifications and experience | Hold a Level 2 Teaching Assistant qualification Have two years of recent and relevant experience. Experience of teaching high quality phonics to groups of children | Experience of working with children who have a variety of special educational needs Paediatric/First Aid RWI trained |
| Knowledge and understanding | The Level 2 TA should have knowledge and understanding of: how children develop; how to support children in literacy and numeracy; supporting children with Special Educational Needs; how children learn and how to motivate them. | Knowledge of special educational needs and strategies to support these. |

Duke of Norfolk Primary School Level 2 Teaching Assistant

| Skills | The Level 2 TA will be able to: |
|--------|---|
| | work with an individual or a group; |
| | reinforce teaching points during teacher input; |
| | clear up misunderstandings and sort out misconceptions; |
| | teach new concepts as agreed with the class teacher; |
| | model acceptable behaviour; |
| | provide strategies for spelling, reading, number skills; |
| | extend children's thinking skills; |
| | assess children's understanding of text and reading skills; |
| | assess children's understanding of maths concepts; |
| | discuss with children their understanding of learning objectives; |
| | suggest ways of developing learning; |
| | encourage good social skills; |
| | update assessments and Individual Education Programmes; |
| | liaise with the SENCO and outside agencies; |
| | take an active involvement in medium-term planning. |

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| Personal characteristics | Calmness | |
|--------------------------|-----------------|--|
| | Confidentiality | |
| | Empathy | |
| | Enthusiasm | |
| | Flexibility | |
| | Initiative | |
| | Punctuality | |
| | Good attendance | |
| | Organisation | |
| | | |