|  |  |
| --- | --- |
| **Post Title:** | **Teaching Assistant – Level 2 (Temporary until August 2024)** |
| **Place of Employment:** | **Listerdale Junior Academy**  Aston Community Education Trust |
| **Hours of Work:** | **30 hours per week term time only**  *Term time includes working 2 out of 5 INSET days each academic year as directed, with availability to work any or all of the remaining 3 INSET days at short notice should the need arise.* |
| **Salary:** | **Band D** point 5-6 Pro rata salary **£15,138 - £15,414**  (based on a full time salary of £21,575 - £21,968)  *The salary will increase by an equivalent of 5 days of pay if the appointee has 5 years or more continuous service with the Local Authority.* |
| **Appointment:** | **Temporary until August 2024** |
| **Interview Date:** | **9th or 10th February 2023 (tbc)** |
| **Closing Date:** | **9.00am on 3rd February 2023** |

Listerdale Junior Academy is committed to making a real difference to the lives of our young people and providing outstanding learning and enrichment opportunities for them throughout their time with us. To be able to achieve this, we need to have a team of dedicated and outstanding staff, who will contribute to our exceptional learning community.

We are seeking to appoint an ambitious and enthusiastic Level 2 Teaching Assistant, to support the learning and teaching of children. This role may be attractive to those who may already have experience of / or working with children in any setting and who may therefore have relevant skills and knowledge they wish to develop. Applications are also welcome from graduates seeking to gain experience in an educational environment.

Under the guidance of others the Teaching Assistant will:

* Promote and support pupil access to the curriculum
* Support children in their learning
* Work with class groups, individuals and small groups
* Model and promote positive values, attitudes and behaviour
* Have a willingness to by fully involved in the life of the academy

The role is based at Listerdale Junior Academy but may, on occasion, involve working at other academies within the trust.

**Application Details**

Candidates considering this post should complete an ACET Application Form. Please visit the vacancies section of our website: [www.listerdaleacademy.org](http://www.listerdaleacademy.org). Completed applications should be returned by email to [vacancies@astoncetrust.org](mailto:vacancies@astoncetrust.org) . CVs / letters will not be accepted.

**Safeguarding**

ACET is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All applicants should read our safeguarding Policy and Safer Recruitment Policy, which are available on the ‘policy’ section of our academy websites.

***It is an offence to seek employment in regulated activity if you are barred from working with children.*** This post will involve regular contact with children, and therefore is exempt from the Rehabilitation of Offenders Act 1974. Applicants are therefore not entitled to withhold information about convictions, cautions or bind-over orders which for any other purposes are “spent” under the provisions of the Act. Any information that is “protected” under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 will not appear on a DBS certificate and does not need to be declared. Guidance on this can be found at https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974

Successful candidates will be subject to a DBS check at the appropriate level. Shortlisted candidates will be asked to complete a self-declaration related to their criminal record or any information that would make them unsuitable to work with children. Additional checks in relation to the Childcare Disqualification Regulations will be undertaken for successful candidates to junior academies. If you have lived or worked outside of the UK, additional information may be required from you to satisfy safer recruitment checks.

**Equality**

ACET is committed to ensuring equality of opportunity throughout the recruitment process. We welcome and encourage applications from people of all backgrounds, and your application will be assessed purely on your ability to do the job.

We undertake to make any ‘reasonable adjustments’ to a job or workplace to counteract any disadvantages a disabled person may face. Where required, we will make reasonable adjustments to the selection process for an applicant with a disability.

*Please note if you have not received a reply within three weeks, your application has been unsuccessful.*