

Person Specification for post of: Level 2 Teaching Assistant

Limpsfield Junior School

Minimum Essential Skills /Knowledge	Method of Assessment
Full working knowledge of relevant policies/codes of practice and awareness of relevant legislation	Application Form, Interview
Understanding of principles of child development and learning processes	Interview
Ability to self-evaluate learning needs and actively seek learning opportunities	Interview
Ability to relate well to children and adults	Interview
Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these	Application Form, Interview
Can use ICT effectively to support learning	Application Form, Interview
Has sound speaking and listening skills to extend language in discussion	Application Form, Interview
Can assist in the planning, implementation and evaluation of learning activities	Application Form, Interview
Has experience of pupil assessment	Application Form, Interview
Can manage the behaviour of pupils in a reasonable manner	Interview
Has a caring positive attitude towards pupils welfare	Interview
Has an awareness of pupils with special educational needs	Application Form, Interview
Can maintain trust and confidentiality where appropriate	Application Form, Interview
Can assist the school in forming a partnership with parents	Application Form, Interview
Has sufficient practical and organisational skills to contribute to the preparation and management of educational resources	Application Form, Interview
Can complete and maintain pupils records	
Experience, qualifications and training	
NVQ2 for Teaching Assistants or equivalent qualification or experience	Application Form, Interview
Appropriate first aid training	Application Form, Interview
Experience working with children of relevant age	Application Form, Interview
Work related circumstances	
Can allocate some contractual time to after school staff meetings when appropriate	Application Form, Interview
Can allocate some contractual time to the whole of staff training days when appropriate	Application Form, Interview
Can maintain personal presentation that sets high standards for the pupils	Application Form, Interview
Can work within the spirit of Sheffield City Council and School Policies to do with Equal opportunities, Child Protection, Health & Safety, Finance, Smoking etc.	Application Form, Interview