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| **PARK ROAD ACADEMY PRIMARY SCHOOL: PERSON SPECIFICATION – TEACHING ASSISTANT** | | |
|  | **REQUIREMENTS** | |
|  | **ESSENTIAL** | **DESIRABLE** |
| **EDUCATION AND TRAINING** |  |  |
| Educated to GCSE level – minimum Grade C in Maths and English | X |  |
| NVQ Level 3 for Teaching Assistants or above in childcare | X |  |
| Evidence of competency in literacy and numeracy | X |  |
| First Aid Certificate |  | X |
| Willingness to attend further training | X |  |
| Appropriate child protection training |  | X |
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| **EXPERIENCE** | X |  |
| Experience of working in a classroom environment | X |  |
| Experience of working with children of a relevant age | X |  |
| Experience of working with in a play-based setting | X |  |
| Experience of administration/ competent in using IT | X |  |
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| **KNOWLEDGE AND UNDERSTANDING** |  |  |
| First Aid training |  | X |
| Knowledge of school procedures | X |  |
| Understanding of relevant policies / codes of practice | X |  |
| Understanding the varied needs of children and their families | X |  |
| Understanding the issues involved in the delivery of quality play care | X |  |
| Understanding the issues of equal opportunities | X |  |
| Awareness of relevant legislation | X |  |
| General understanding of National / EYFS Curriculum | X |  |
| Basic understanding of child development and learning | X |  |
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| **SKILLS/ABILITIES** |  |  |
| Ability to manage children | X |  |
| Able to provide and facilitate safe and creative play | X |  |
| Creativity to design materials and activities | X |  |
| Organisational and planning | X |  |
| Ability to meet children’s individual needs, including those with special educational needs | X |  |
| Ability to maintain confidentiality and Data Protection within and outside the workplace for pupils and staff | X |  |
| Display commitment to protection and safeguarding of all members of the school community | X |  |
| Good oral and written communication skills | X |  |
| Good literacy / numeracy skills | X |  |
| Ability to relate well with pupils, staff, stakeholders and visitors | X |  |
| Effective use of ICT to support learning | X |  |
| Ability to demonstrate a commitment to school’s ethos; procedures and policies including Health and Safety; Data Protection and Equal Opportunities | X |  |
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| **PERSONAL ATTRIBUTES** |  |  |
| Must enjoy working as part of a team | X |  |
| Friendly and approachable | X |  |
| Good sense of humour | X |  |
| Adaptable/flexible | X |  |
| Organised | X |  |