



Executive Head Mr Simon Harris
Perry Common Road, Erdington, Birmingham, B23 7AT

PERSON SPECIFICATION

Job Title: Teaching Assistant Level 3

Grade: Grade 3

Allowance: SEN

Method of Assessment (MOA)

AF = Application Form I = Interview T = Test or Exercise P = Presentation

CRITERIA	ESSENTIAL	MOA
EXPERIENCE	Experience of supporting pupils within a primary, secondary, post-16 or special school setting.	AF/I
	Experience of planning, delivering and evaluating learning activities.	AF/I
	Experience of assessing pupil progress and using assessment information to support learning.	AF/I
	Experience of working collaboratively with colleagues, families and external agencies.	AF/I
	Experience of supporting pupils with SEND, including complex learning difficulties, communication needs, autism and/or physical needs.	AF/I
SKILLS AND ABILITIES	Ability to plan and deliver engaging, inclusive and differentiated learning activities.	AF/I/T
	Ability to establish positive relationships with pupils, colleagues, parents/carers and other professionals.	AF/I
	Ability to manage behaviour positively and create a safe, supportive learning environment.	AF/I/T
	Ability to monitor, assess and report on pupil progress effectively.	AF/I
	Excellent verbal and written communication skills.	AF/I
	Ability to use ICT effectively to support teaching, learning and administration.	AF/I
	Ability to work flexibly and contribute positively as part of a wider school team.	AF/I
TRAINING AND PROFESSIONAL DEVELOPMENT	Evidence of a commitment to continuing professional development.	AF/I
	Willingness to undertake training relevant to the role, including specialist SEND training.	AF/I
	Commitment to developing knowledge and understanding of safeguarding, inclusion and best practice in education.	AF/I
EDUCATION AND QUALIFICATIONS	A recognised Level 3 qualification relevant to education, childcare or supporting teaching and learning.	AF
	GCSE Grade 4/C or above in English and Mathematics, or equivalent.	AF
	Additional qualifications relevant to SEND or supporting learning would be advantageous.	AF



Executive Head Mr Simon Harris
Perry Common Road, Erdington, Birmingham, B23 7AT

PERSONAL QUALITIES	Commitment to safeguarding and promoting the welfare of children and young people.	AF/I
	Commitment to equality, diversity and inclusion.	AF/I
	Willingness to maintain confidentiality on all school matters.	AF/I
	Willingness to provide personal care and support pupils with medical, physical and mobility needs where required.	AF/I
	Commitment to ongoing professional development and the values and ethos of the school.	AF/I
SAFEGUARDING	Commitment to safeguarding and promoting the welfare of children and young people.	AF/I
	An Enhanced DBS check is essential.	AF/I
	This post is covered by Part 7 of the Immigration Act 2016 and therefore the ability to speak fluent English is an essential requirement of the role.	AF/I