**Person Specification – Primary Teaching Assistant**

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|  | **Essential** | **Desirable** |
| **Qualifications /Training**  | Level 3 NVQ Teaching Assistant qualification is essentialWilling to undertake job related training |  |
| **Relevant Experience** | Experience working with young people is essentialHave experience and a genuine desire to become part of a committed team and a role model to studentsTheory and practice of effective teaching and learning in PrimaryImplemented strategies to maximise progress and achievement for all children | Experience working in a Primary setting is desirable |
| **Knowledge and understanding** | Strategies to maximize progress and achievement for all childrenKnowledge of phonics Knowledge and experience of SEND and safeguarding proceduresAbility to create a rich and safe learning environment for all students by establishing high expectations, promoting purposeful learning and creating plans based on the Foundation Stage or National Curriculum, schemes of work, and information from the assessment of students learning needs.Equal opportunities awareness and knowledge |  |
| **Skills and aptitudes** | Ability to assess the needs of individual students and accurately record and report their progressAbility to manage groups of children and cope with challenging behaviour.Good oral and written communication skills are essentialTime management and the ability to prioritise and manage workload effectively in a fast-paced environmentAbility to build relationships at all levels within our businessAbility to work under pressure and able to meet deadlinesAbility to understand and follow policies and proceduresEnjoys working as part of a teamAbility to deal consistently with a wide range of people i.e. students, teachers and support staffDemonstrates initiative and common sense.Flexible approach to dutiesReliability and punctuality | Have an artistic flair to create corridor and classroom displays |
| **Special Requirements** | An awareness of and compliance with policies and procedures in relation to Safeguarding, Health and safety, Confidentiality and Data ProtectionContributing to school life and building effective relationships with all members of the school communityUndertaking professional development relevant to the postDeveloping professional skills and knowledge through induction and continuing professional development; undertaking further qualifications if necessaryEnhanced DBS clearanceCompliance with all School and Trust policiesSafeguarding and promoting the welfare and success of all students and young people. The implementation of equal opportunities practicePromoting the stated aims and policies |  |