



# KING EDWARD VI BALAAM WOOD ACADEMY

*Educational excellence for our City*

## **Person Specification**

*~ Level 3 Teaching Assistant ~*

**King Edward VI Balaam Wood Academy, New Street, Frankley, B45 0EU**

CRITERIA	ESSENTIAL
<b>KNOWLEDGE &amp; EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• Experience of working with children.</li> <li>• Experience of supporting children with developing Literacy and Numeracy skills and working with SEN groups and individuals.</li> <li>• Some experience of using ICT effectively.</li> <li>• Knowledge of policies and codes of practice/legislation.</li> <li>• Experience of planning, running and leading intervention programmes.</li> </ul>
<b>SKILLS &amp; ABILITIES</b>	<ul style="list-style-type: none"> <li>• A good understanding of child development and learning processes.</li> <li>• The ability to follow instructions from Teaching Staff and also be able to show initiative to work independently.</li> <li>• To make effective contributions to the team as appropriate.</li> <li>• The experience of and the ability to engage and communicate with both children and their families positively.</li> <li>• The ability to manage behaviour effectively.</li> <li>• The ability to implement assessment for learning under the guidance of Teaching Staff.</li> </ul>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• NVQ Level 3 qualification or relevant equivalent experience.</li> <li>• Good Numeracy and Literacy skills with GCSE's or equivalent in English and Maths.</li> <li>• Good ICT skills.</li> <li>• Any other relevant qualifications linked to working with pupils of SEND.</li> </ul>
<b>OTHER</b>	<ul style="list-style-type: none"> <li>• A flexible, positive and 'can do' attitude.</li> <li>• Competent, organised and efficient.</li> </ul>

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|  | <ul style="list-style-type: none"><li>• Patient, calm and kind.</li><li>• Enjoys working with children.</li></ul> |
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**Method of Assessment (M.O.A.)**

We use a range of methods to assess suitability to the role which can include: application form scrutiny, activities and interview questions.

**October 2024**