



St Ursula's Convent School

A Humanities College and Teaching School

School Librarian

Grade	Scale 5, point 12-15
Hours	35 hours per week
Weeks	Term time + 10 days (41 weeks)
Salary	£27,807-£29,214 pro rata
Start	ASAP
Contract	Permanent

St Ursula's are seeking to appoint a Librarian to manage our vibrant library, which is vital to the daily life of the School. The role includes supporting with the promotion and appraisal of an effective learning resource and information service to support learning and teaching, aiming for a lifelong love of learning and reading for pleasure.

The successful applicant will:

- Have a passion for reading
- Have experience of working in a Library within an educational establishment or an Information Centre
- Be highly organised
- Be committed to excellence, self-motivated, demonstrating a positive approach with a "can do" attitude.
- Work well independently and also as a member of a team

What we can offer you:

- Feedback outlines that the school is welcoming, friendly and supportive.
- Opportunities and encouragement to develop both personally and professionally.
- You can ensure that your well-being is a high priority.

St Ursula's Convent School is an outstanding school where:

- Students are ambitious and aspire to be the very best
- All staff have exceptionally high standards and expectations
- Senior Leaders and all teachers are passionate about making a difference
- Governors are strongly supportive of the school.

St Ursula's is an outstanding Catholic girl's school with a reputation for excellence. (Ofsted 2015). We are strongly committed to the ongoing professional development of all staff. We are committed to safeguarding and protecting the wellbeing of children and young people and expect all staff to share this commitment. An enhanced DBS is required for all successful applicants.

Full details including our support staff application form can be found on the school website www.stursulas.com. Completed applications and / or any enquires should be sent to Diane Williams, School Business Manager dwilliams@stursulas.com

Closing date for receipt of applications is 10am on 30th June 2023. Suitable candidates may be interviewed before the closing date and the school reserves the right to withdraw the position if an early appointment is made. Applicants are therefore encouraged to apply early